



OFFICE OF THE
WATER DEPARTMENT
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 FAX (978) 649-8893
waterdept@dunstable-ma.gov

Water Department Minutes **Tuesday, December 16, 2014**

Approved: February 10, 2015

Meeting was called to order by Chairman Bryan Conant at 6:00pm.
Members present: Bob Gamache and Mark Cullen
In Attendance: Fire Chief Brian Rich
Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

Tighe and Bond Water Storage Design Report

Tom Mahanna from Tighe and Bond was present to update the Board on his site visit with David Tully last week. Tom offered the Board a new alternative (#6) on Pond Street which replaces the glass fused to steel standpipe with a composite elevated glass fused to steel tank. Tom explained that during the visit it became clear from a constructability point, that a gravity fed tank would be the best option for the Department. The main obstacle with this site would be working with the property owners of the two parcels involved; one for an easement and the other to either purchase an acre/two or do a land swap. A gravity fed tank would provide adequate fire protection and future expansion for the town. Tom did say that he would need to run a pump pressure test just to make sure everything would work as projected.

Tom told the Board that he doesn't believe at this point that the Library is a viable site with the existing wetland issues and proximity to neighboring properties. At the Library site a booster station would be needed which would increase operating costs. Further investigation would need to be done if this parcel would be considered.

Members talked about the Groton-Dunstable Regional High School and issues they had with providing potable water to the school. There was discussion whether or not they may need water from our department in the future and whether we could provide that.

It was decided that Bryan will contact the landowners on Pond Street to see if there is an interest in talking with the Water Board about siting a water tank at that site.

Meeting Minutes – November 25, 2014

Bob made a motion to approve the minutes, as submitted, from the November 25th meeting. Mark 2nd the motion. - Motion passed unanimously.

Review and Sign Bills

Invoices were reviewed and signed by the Board. Bryan questioned the electric bill wondering which well was running during that period.



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Review and Sign Payroll

The Secretary's and Water Employee's payroll slips were signed.

Review Breakdown of Finances for FY2014

The Board reviewed the fiscal year 2014 financial report.

Update on Money Owed to the Water Department

Invoices with interest were mailed this week to those accounts that are past due. Currently under \$7,300.90 is owed.

Fiscal Year 2016 Budget

The Board reviewed the fiscal year 2016 proposed budget. Bob made a motion to approve the budget as presented. Bryan 2nd the motion. - Motion passed unanimously.

2014 Annual Report

Members reviewed the 2014 Annual Report. Bob made a motion to approve the Annual Report as submitted. Mark 2nd the motion. . Motion passed unanimously. Bryan asked the secretary to post the report on the town website.

Operator in Training to Full Operator

It was suggested that the Water Department submit paperwork to have Don Pottle approved from Operator in Training to Full Operator. Bob made a motion to spend the \$70 for the application/license. Bryan 2nd the motion. . Motion passed unanimously.

Additional Topics Discussed Not Noted on the Agenda

None

Mark made a motion to close the meeting at 8:10pm. Bob 2nd the motion. - Motion passed unanimously.

Respectfully submitted,

Cheryl A. Mann
Secretary
Dunstable Water Department