



OFFICE OF THE  
WATER DEPARTMENT  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
(978) 649-4514 FAX (978) 649-8893  
waterdept@dunstable-ma.gov

**Water Department Minutes**  
**Tuesday, November 4, 2014**

Approved: November 25, 2014

Meeting was called to order by Chairman Bryan Conant at 6:00pm.  
Members present: Bob Gamache and Mark Cullen  
Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

**Meeting Minutes**

Bob made a motion to approve the minutes, as submitted, from the October 28<sup>th</sup> meeting. Mark 2<sup>nd</sup> the motion. - Motion passed unanimously.

**Review and Sign Bills**

Two invoices were reviewed and signed by the Board.

**Review and Sign Payroll**

The Secretary's and Water Employee's payroll slips were signed.

**Review Breakdown of Finances for FY2014**

The Board reviewed the fiscal year 2014 financial report.

**Update on Money Owed to the Water Department**

\$1,239.51 is currently owed to the Department.

The Secretary brought up that she received a call from account #29 questioning her high spring bill. Members reviewed the account history noting that an actual reading had only been done twice in the past five years due to sale of the property, damaged meter, vacancy of property, renters, etc. After the discussion Bob made a motion to adjust the bill by \$323.32. Mark 2<sup>nd</sup> the motion. . Motion passed unanimously.

**Tighe and Bond Water Storage Design Report**

Members discussed the options laid out in the Tighe and Bond Water Storage Design Report. All agreed that in order to move forward with a decision on which option to support they needed additional questions answered.

Bob made a motion to close the meeting at 7:10pm. Mark 2<sup>nd</sup> the motion. - Motion passed unanimously.

Respectfully submitted,

Cheryl A. Mann, Secretary Dunstable Water Department