



OFFICE OF THE  
WATER DEPARTMENT  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
(978) 649-4514 FAX (978) 649-8893  
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**Water Department Minutes**  
**Tuesday, October 28, 2014**

Approved: November 4, 2014

Meeting was called to order by Chairman Bryan Conant at 7:03pm.  
Members present: Bob Gamache and Mark Cullen  
Highway Foreman: David Tully Jr.  
Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

**Discussion with Tighe and Bond on Draft Water Storage Report**

In attendance for the discussion were Tom Mahanna and Jeff Faulkner from Tighe and Bond as well as resident (and former Water Commissioner) Karl Huber and Fire Chief Brian Rich.

Jeff Faulkner went through the following sections of the draft report; Existing Water System Information, Water Distribution System Improvements, Water Storage Tank Evaluation and Recommendations. Bryan pointed out that the cost analysis for a booster system and yearly operating costs for each recommendation were not included in the report.

While reviewing the price of each alternative there was discussion regarding additional expenses that need to be considered before choosing a project to present to the town. Those include: ongoing operation and maintenance of storage tanks and booster pump station, site work required, land acquisition costs and replacement of water mains and some hydrants.

The Board was reminded that any decisions made should take into consideration the probability of construction on the Lowell Street parcel and the Mixed Use District.

The Fire Chief would like to see hydrants that provide adequate flow for filling tankers. Bryan suggested to the Fire Chief that they (and David Tully Jr.) get together to inventory the existing hydrants.

Bryan asked the Secretary to invite Finance Committee member Ron Mikol and Affordable Housing Committee member Alan Chaney to the meeting on November 25<sup>th</sup>.

The Board will be holding a meeting next Tuesday, November 4<sup>th</sup> at 6pm to give Bob time to review the report in more depth. Tighe and Bond were asked to return on November 25<sup>th</sup> to discuss this project further.



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### **Meeting Minutes**

Bob made a motion to approve the minutes, as submitted, from the September 23rd meeting. Mark 2nd the motion. - Motion passed unanimously.

### **Review and Sign Bills**

The monthly bills were reviewed and signed by the Board.

### **Review and Sign Payroll**

The Secretary's and Water Employee's payroll slips were signed.

### **Review Breakdown of Finances for FY2014**

The Board reviewed the fiscal year 2014 financial report.

### **Update on Money Owed to the Water Department**

\$1,625.48 is currently owed to the Department.

### **Conflict of Interest Acknowledgement of Receipt Form**

The Secretary handed out the Conflict of Interest Summary with the receipt forms for members to sign.

### **Dick Kilhart – Mass Rural Water – Visit of November 6<sup>th</sup>**

The Secretary reminded members that Dick Kilhart from Mass Rural Water Association will be coming to Dunstable on Thursday, November 6<sup>th</sup> to go through well #1 with David. He will be making suggestions on upgrading the system.

### **Rates and Fees Schedule**

This will be put on a future agenda.

### **Additional Topics Discussed Not Noted on the Agenda**

Bob made a motion to close the meeting at 8:30pm. Mark 2nd the motion. - Motion passed unanimously.

Respectfully submitted,

Cheryl A. Mann  
Secretary  
Dunstable Water Department