



OFFICE OF THE  
WATER DEPARTMENT  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
(978) 649-4514 FAX (978) 649-8893  
waterdept@dunstable-ma.gov

## **Water Department Minutes** **Tuesday, June 10, 2014**

Approved: June 18, 2014

Meeting was called to order by Chairman Bryan Conant at 7:00pm.  
Members present: Bob Gamache and Mark Cullen  
Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

### **Engineering Contract for Water Department Project – Tighe & Bond**

Jeff Faulkner from Tighe & Bond and Ron Mikol from the Finance Committee attended the meeting to discuss the contract for the water project. Annual Town Meeting voters approved the transfer of \$70,000 in May. The Board discussed the engineering service contract for the water system improvements that were discussed at the last meeting. Since the Board added some items to the scope of work the contract came in higher than anticipated. Brian noted that maintenance recommendations had not been added to the proposal. He also asked Jeff to look at the energy efficiency of the system (is there a Variable Frequency Drive (VFD) on the system?). The Board noted that under Task C they would prefer to have the map created in GIS software. Ron reminded the Board and Tighe & Bond that the \$70,000 needs to get the department to a set of bid documents. After the discussion, Bob made the following motions:

- 1) To remove #3 Well No. 1 Pump Maintenance from the proposal.
- 2) To remove the words **whether it is feasible to rehabilitate these tanks at the current location, or after #1 Pond Street Hydropneumatic Tanks**, add **ing** after the word "construct", and after the word "alternate" add **or current**

Bryan 2<sup>nd</sup> the motion. - Motion passed unanimously.

### **Meeting Minutes of May 27, 2014**

Bob made a motion to approve the minutes, as submitted, from the May 27<sup>th</sup> meeting.  
Bryan 2<sup>nd</sup> the motion. - Motion passed unanimously.

### **Review and Sign Bills**

\$ 2,054.20 of bills were reviewed and signed by the Board.

### **Review and Sign Payroll**

The Secretary's and Water Employee's payroll slips were signed.

### **Breakdown of Finances for FY2014**

Members reviewed the fiscal year 2014 financial report.

### **Update on Money Owed to the Water Department**

The Secretary reported that \$3,791.93 is outstanding. Late bills with interest were



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mailed out.

**Additional Topics Discussed Not Noted on the Agenda**

**Special Permit Notification – Verizon Wireless**

The Secretary told members that she had received a Special Permit Notification from the Planning Board. This is for an additional piece of equipment on the existing cell tower at the Church. Members had “no comment”.

Bob made a motion to close the meeting at 8:12pm. Bryan 2nd the motion. - Motion passed unanimously.

Respectfully submitted,

Cheryl A. Mann  
Secretary  
Dunstable Water Department



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