



OFFICE OF THE
WATER DEPARTMENT
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 FAX (978) 649-8893
waterdept@dunstable-ma.gov

Water Department Minutes
Tuesday, May 27, 2014

Approved: June 10, 2014

Meeting was called to order by member Bryan Conant at 7:00pm.

Member present: Bob Gamache

Newly elected member Mark Cullen was in attendance however could not participate as he had not yet been sworn in by the Town Clerk

Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

Election of Chairman

Bob made a motion to elect Bryan Conant as Chairman for fiscal year 2015. Bryan 2nd the motion. – Motion passed unanimously.

Spring Water Bill - 36 Pleasant Street – Jen West

Ms. West was in attendance for the discussion. The Board received a letter from Ms. West regarding the water bill for 36 Pleasant Street. The bill she received for the spring was about 20,000 gallons over the usage for the same time period during previous years. When looking into the history, it was discovered that the meter wasn't read last November but she received a minimum bill for 10,000 gallons (\$78). The bills were recalculated and it was found that \$82.48 should be credited to her account. Bob made a motion to credit \$82.48 to Account #94. Bryan 2nd the motion. – Motion passed unanimously.

Update on Engineering Funding Approved at Annual Town Meeting

Tom Mahanna and Jeff Faulkner from Tighe & Bond as well as Ron Mikol from the Finance Committee attended the meeting to discuss the water project. At the May Annual Town Meeting, residents of the town approved the \$70,000 transfer from stabilization so the Department could hire an engineer to either rehab/replace the existing hydro-pneumatic tanks or construct a new storage tank. Tom discussed the alternatives for moving forward with a project.

- 1) Rehabilitation of the hydro-pneumatic tanks – two 4,000 gallon tanks
Our two 4,000 gallon partially buried tanks located on Pond Street are over 50 years old, past their useful life.
Pro: Better than doing nothing. It may increase service life 20 years.
Con: It is unknown if a rehabilitation project can even be done. Rehab does not allow for expansion of the system, fire protection for the town or addressing storage requirements.



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- 2) Replace the hydro-pneumatic tanks with two 5,000 gallon tanks at well site
Pro: New tanks with a life expectancy of 30-40 years.
Con: The tanks would be located further away from demand. The new location might cause the wells to cycle more often. The road to the well site is of major concern. Currently, equipment and chemical can not be driven out to the site. The road will need to be repaired which may require relocating mains, clearing of trees and utility work. The new tanks will not allow for expansion of the system, fire protection for the town or address storage requirements.

- 3) New Storage Tank
Pro: Would provide adequate demand for expansion. Tank would be sized to provide adequate fire protection. Town would have storage capacity. Best long term solution for the town. Life expectancy is approximately 75 years.
Con: More expensive than the other two options.

There was discussion among Board members that they would like the rehabilitation of Well #1 and replacement of the 4" asbestos water mains to be included in the project.

Ron inquired about the \$70,000 allocated and what that would cover. Tom said that depending on what the department chooses, it could entail everything up to the bid process.

The Board expressed that they would like Tighe & Bond to go with the new storage tank option and add on the rehab of well #1 and replacement of 4" water main. Bryan also mentioned that they would like maintenance recommendations included.

Ron asked Tom if Tighe & Bond could be ready with a project and cost for Annual Town Meeting in May of 2015. Tom said that it would be tight but they could make it.

Meeting Minutes of April 22, 2014

Bob made a motion to approve the meeting minutes, as submitted, from the April 22nd. Bryan 2nd the motion. - Motion passed unanimously.

Review and Sign Bills

\$ 671.13 of bills from the month of May were reviewed and signed by the Board.

Review and Sign Payroll

The Secretary's and Water Employee's payroll slips were signed.

Breakdown of Finances for FY2014

Members reviewed the fiscal year 2014 financial report.



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Update on Money Owed to the Water Department

The Secretary told members that water payments are due the end of the week. Late bills will be sent out the 1st week of June.

Special Permit Notification – 145 Groton Street – Salt Shed

The Secretary explained that a Special Permit hearing is scheduled for Monday, June 2nd regarding the replacement of the Highway Department salt shed. This is not of concern to the Water Department.

Additional Topics Discussed Not Noted on the Agenda

Bob made a motion to close the meeting at 8:02pm. Bryan 2nd the motion. - Motion passed unanimously.

Respectfully submitted,

Cheryl A. Mann
Secretary
Dunstable Water Department



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