



OFFICE OF THE  
WATER DEPARTMENT  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
(978) 649-4514 FAX (978) 649-8893  
waterdept@dunstable-ma.gov

Approved: March 25, 2014

## **Water Department Minutes** **Tuesday, February 25, 2014**

Meeting was called to order at 7:00pm by Chairman, Karl Huber  
Members present: Bryan Conant and Bob Gamache  
Meeting held: At the Dunstable Town Hall – lower level

### **Meeting Minutes of January 28, 2014**

Bob made a motion to approve the meeting minutes, as submitted, from the January 28<sup>th</sup> meeting. Bryan 2<sup>nd</sup> the motion. – Motion passed unanimously.

### **Review and Sign Monthly Bills**

\$2,743.88 of bills from the month of February were reviewed and signed by the Board.

### **Review and Sign Employee's Payroll**

The Secretary's and Water Employee's payroll slips were signed.

### **Breakdown of Finances for FY2014**

Members reviewed the fiscal year 2014 financial report.

### **Update on Money Owed to the Water Department**

\$3,258.76 (interest included) is currently owed. Late notices with interest are mailed monthly. The Secretary will put the annual "shut off" notice in the Neighbor to Neighbor next month.

### **2015 Budget**

The Secretary reminded the Board that they are scheduled to meet with the Finance Committee next Monday, March 3<sup>rd</sup> at 7:00pm to discuss the fiscal year 2015 budget.

### **2014 Elections**

Karl announced that his term is up in May and he will not be seeking re-election. He said that he made his decision based on his increased work responsibilities as well as frustration with the lack of support for the department. Karl went on to say that he met with the Board of Selectmen the previous night to inform them of his decision. He told them that there are projects that need to be done within the department and said that he is disappointed that he could not complete these tasks because of the lack of support from the town. Karl did say that he is available if questions arise about the system. The Secretary told members that the next Water Commissioner needs to be "hands on". Karl is very knowledgeable about the system and made himself available weekday



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mornings, weekends and nights for emergencies. This utility can no longer run without committed staff that is available for emergencies.

Alan Chaney was in attendance to encourage the Water Commissioners to bring a warrant article before the Town asking for funds for water projects that need to be completed. Karl said that in order to replace/repair everything that needs to be done, the cost to the Town would be about 5 million dollars. The Board will be meeting with the Finance Committee Monday the 3<sup>rd</sup> of March and will discuss the article, financing and how that will affect the tax rate. Karl also reminded the two Board members that if an article was to pass, they would need someone to see the project(s) through from start to finish as he won't be on the Board. Bob made a motion that the Water Department put an article on the Annual Town Meeting warrant for approval and funding of Water Department project(s).

### **Additional Topics Discussed Not Noted on the Agenda**

Motion made, 2<sup>nd</sup> and passed unanimously to close the meeting at 8:06pm. The next meeting of the Water Department will be Tuesday, March 25, 2014 at 7:00pm.

Respectfully submitted,

Cheryl A. Mann  
Secretary  
Dunstable Water Department