



OFFICE OF THE
WATER DEPARTMENT
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 FAX (978) 649-8893
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Water Department Minutes **Monday, June 25, 2012**

Meeting was called to order at 6:48pm by Chairman, Karl Huber
Member present: Bob Gamache
Meeting held: At the Dunstable Town Hall – lower level

Election of Officers

The Board decided to wait until next month to vote on election of officers.

Meeting Minutes of May 22, 2012

Bob made a motion to approve, as submitted, the minutes of the May 22nd meeting.
Karl 2nd the motion. - Motion passed unanimously.

Bills

\$1,687.64 of monthly bills were reviewed and signed off by the Board.

Payroll

The Secretary's and Water Employee's payroll slips were signed off by the Board.

Breakdown of Finances for FY2012

Members reviewed the fiscal year 2012 financial report.

Update on Money Owed to the Water Department

\$2,135.35 is currently owed to the department. The Secretary told members that late notices (with interest) were sent out earlier that day.

Failure to Elect Notice from the Town Clerk

The Board of Water Commissioners received notice from the Town Clerk that although Brian West was declared elected for the position of Water Commissioner, he declined the position. The position may be filled by a majority vote of the Selectmen with a recommendation from the Water Commissioners. The Secretary mentioned that Joyce Cail may be interested in the one year appointment. *The following document was introduced at the meeting: letter from Town Clerk - filed in the "Commissioners" file in the Water Dept. cabinet.*

Grant Application for Water Main Improvements

Project #1: Karl told Bob that he is working with the Board of Selectmen on a MassWorks grant application to replace the 4" pipe from Pond Street to the Post Office.



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This project would coincide with the MUD District plans. The due date for the application is 9/10.

Project #2: The Board of Road Commissioners mentioned to Karl that they were told that the Water Department should also apply for a MassWorks grant for the pipe replacement at the McGovern Wall project. Karl said that the project would need to fit into one of the following project types, which he believes does not.

- a) Housing development at density of at least 4 units to the acre
- b) Transportation improvements to enhancing safety in small, rural communities
- c) Economic Development and job creation and retention

Karl asked that Bob also review and add his input to the application for Project #1.

Update on Interconnection with Tyngsboro

Bob provided two sheets of numbers showing that it will take 17 years before the Dunstable Water Department breaks even on a 4 million, 20 year bond for equipment that will add to our infrastructure so we can sell water to the Town of Tyngsboro. That number is 84.09% of the water that the Town of Tyngsboro currently purchases from Lowell, Dracut and Pennichuk combined. That would mean that they would need to purchase most of their water from us or the 17 year time frame would increase. *The following document was introduced at the meeting: 2 pages of numbers - filed in the "Tyngsboro/Dunstable Interconnection file.*

Additional Topics Discussed Not Noted on the Agenda

Backflow Testing

The Secretary told the Board that Gary from Water Services Associates can no longer provide backflow testing for the Dunstable Water Department. The Board asked the Secretary to contact Debbie Bray from Small Water Systems to find out what they would charge for the twice a year service.

FM Generator Contract

Karl explained that the Police Department received a quote of \$450 for their 15kw generator maintenance. The Dunstable Water Department pays \$550 for a 40kw. Karl is planning on calling FM Generator to see if he can get a better price for both contracts.

River Street Parcel

Alan Chaney attended the meeting to mention to the Board that he would like to get together some time in the near future to discuss the laying out of the River Street



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property. The property was purchased by a vote at Special Town Meeting (Article 1) of July 30, 2001. Alan said it was purchased with the idea that it could be used possibly for a school and recreation fields. Karl asked to be kept informed in case a meeting or site visit is scheduled.

Emergency Response Procedures

The Secretary forwarded some updates to Karl. He is in the process of reviewing the document.

Meeting was closed at 7:30pm. The next meeting of the Water Department is scheduled for Tuesday, July 24, 2012 at the Dunstable Town Hall, lower level at 7:00pm.

Respectfully submitted,

Cheryl A. Mann
Secretary
Dunstable Water Department