



OFFICE OF THE
WATER DEPARTMENT
TOWN HALL, 511 MAIN STREET
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(978) 649-4514 FAX (978) 649-8893
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Water Department Minutes
April 24, 2012

Meeting was called to order at 7:02pm by Chairman, Karl Huber
Member present: Bob Gamache and Peter Georges
Meeting held: At the Dunstable Town Hall – lower level

Chris Hodgson – Regional Manager for Natgun Corp. (DN Tanks)

Mr. Hodgson attended the meeting at the request of the Board to discuss prestressed concrete water tanks. Mr. Hodgson said that his company has worked with Stantec Engineering as well as other local engineering companies. He gave an overview of Natgun Corporation and their products.

- . Tanks can be custom designed depending upon the local weather & building codes.
- . Natgun's business is approximately 70% water storage tanks
- . Concrete tanks are more cost effective both long and short term
- . Tanks are circular prestressed concrete tanks with dome roofs
- . Tank can be partially buried depending on site
- . Prestressed concrete tank eliminates maintenance
- . Permanent durable structure
- . After site work is completed, approximately 7 weeks to build the storage tank
- . For a 350,000 gallon storage tank, the cost is approximately \$450,000 (without site work). Site work could run \$100,000-\$300,000 depending on the site chosen.

Dunstable Water Department needs to think about:

Scope of the project, what we are trying to accomplish and funding

Meeting Minutes of March 27, 2012

Bob made a motion to approve, as submitted, the minutes from the March 27th meeting.
Peter 2nd the motion. - Motion passed unanimously.

Bills

The monthly bills were reviewed and signed off by the Board
Peter made a motion to sign the FM Generator contract for the bi-yearly maintenance.
Bob 2nd the motion. – Motion passed unanimously.

FM Generator battery quote: The board would like to know the size of the generator battery. They also are interested in a breakdown of the \$371.37 cost. This will be put on the agenda for the next meeting.

Payroll

The Secretary's and Water Employee's payroll slips were signed off.



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Breakdown of Finances for FY2012

Members reviewed the fiscal year 2012 financial report.

Update on Money Owed to the Water Department

There is currently \$1,237.27 outstanding.

Shut Off Notices

Members discussed the three accounts in arrears. After the discussion, Peter made a motion to send out final shut off notices, delivered by Constable, on Monday, May 7th. Bob 2nd the motion. – Motion passed unanimously.

Processing Fee for Late Accounts

The Secretary handed out copies of Attorney Larkin's recommendation for processing fees for late accounts. This section will be incorporated into the Fee Schedule. As we will most likely have a hearing, Board members will review the present Rules and Regulations for any additional changes so they can be incorporated into one hearing.

Water Transportation Bulk Rate

Karl suggested a fee of \$40-\$45 per load (6,000-9,000 gallon trucks) plus \$25 per hour for the superintendent's time. There was discussion on the superintendent's availability when the tankers come into town.

Update on Possible Interconnection with Tyngsborough Water District

No update

Additional Topics Discussed Not Noted on the Agenda

Meter Reading

The Superintendent has read all the meters. Bills will be sent out on April 25th.

Flushing

The Secretary will remind the Superintendent to start flushing the system.

Meeting was closed at 8:45pm. The next meeting of the Water Department is scheduled for Tuesday, May 22, 2012 at the Dunstable Town Hall, lower level at 7:00pm.

Respectfully submitted,

Cheryl A. Mann
Secretary – Dunstable Water Department