



OFFICE OF THE  
WATER DEPARTMENT  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
(978) 649-4514 FAX (978) 649-8893  
waterdept@dunstable-ma.gov

## **Water Department Minutes** **February 28, 2012**

Meeting was called to order at 7:12pm by Chairman, Karl Huber  
Member present: Bob Gamache  
Member absent: Peter Georges  
Meeting held: At the Dunstable Town Hall – lower level

### **Meeting Minutes of January 24, 2012**

Bob made a motion to approve, as submitted, the minutes from the January 24th meeting. Karl 2nd the motion. - Motion passed unanimously.

### **Bills**

The monthly bills were reviewed and signed off. \$1,137.83 was spent out of the Maintenance Account and \$2,475.00 out of the Water Special Project Account.

### **Payroll**

The Secretary's and Water Employee's payroll slips were signed off.

### **Breakdown of Finances for FY2012**

Members reviewed the fiscal year 2012 financial report.

### **Update on Money Owed to the Water Department**

There is currently \$2,116.72 outstanding.

### **TWS Graphics Quote**

Karl and Bob discussed the TWS Graphics quote and accompanying proof. It was decided to order two t-shirts and one sweatshirt for the water employee. With set up fee, the order should come to approximately \$100. The color of the clothing will be blue with white or gray lettering.

### **Update on Possible Interconnection with Tyngsborough Water District**

Karl and Bob discussed the meeting they attended in February in which Stantec Engineering presented a draft study of an interconnection between the Dunstable Water Department and the Tyngsborough Water District. The Board agreed that the next step would be to come up with a reasonable amount to charge the Tyngsboro Water District for supplying them with water. The cost to replace water main, modify the existing system, construct a metering station, engineering services, etc. is estimated to be \$3,700,000. In addition to determining a rate, the Board needs to investigate a \$4 million dollar bond and how that will be repaid. Karl and Bob agreed to crunch



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some numbers and touch base in the next week or so. Karl plans on updating residents at the Annual Town Meeting in May 2012.

### **Governance Committee Meeting**

Karl told Bob that the Selectmen asked the Massachusetts Department of Revenue (DOR) to conduct a financial management review of the town in order to offer suggestions to improve its financial management practices and meet long-term needs. Once the report was completed, the Selectmen appointment residents to a Governance Committee to review the suggestions. Karl and the Secretary attended a meeting last week to discuss **Recommendation #3: Consider Creating a Department of Public Works**. The report stated that the Town may want to look into unifying some departments to form a Department of Public Works (DPW). The departments mentioned were Water, Cemetery, Engineering, Parks, the Transfer Station and Highway. In order to do this, the Town would most likely need to create a new position and hire a DPW Director which could be very costly to the town. Those in attendance at the meeting felt that the departments currently work well with each other and that hiring a DPW Director would not be cost effective at this point in time.

### **Water Transportation Companies**

Karl explained to Bob that he has been in touch with four local companies that provide large quantities of water for pools. These companies located in Lowell, Methuen, Merrimack, NH and Nashua, NH, have trucks that can hold 6,000 to 9,000 gallons of water. Karl said that if the department charged \$40-\$50 a load, we would be competitive with other facilities that currently supply these companies with water. This could be an additional funding source for the Dunstable Water Department. Trucks would fill up at the fire hydrant near the pump station on Main Street. Things that need to be considered would be: can trucks safely pull over on Main Street without impacting traffic, there isn't anywhere for trucks to turn around, how many trucks would come into town and how often, and how would this work into the schedule of the superintendent as he would need to be there while the companies filled up.

Meeting was closed at 8:10pm. The next meeting of the Water Department is scheduled for Tuesday, March 27, 2012 at the Dunstable Town Hall, lower level at 7:00pm.

Respectfully submitted,

Cheryl A. Mann  
Secretary  
Dunstable Water Department