



OFFICE OF THE
WATER DEPARTMENT
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 FAX (978) 649-8893
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Water Department Minutes August 23, 2011

Meeting was called to order at 7:03pm by Chairman, Karl Huber
Member present: Peter Georges
Member absent: Bob Gamache
Meeting held: At the Dunstable Town Hall – lower level

Meeting Minutes of July 26, 2011

Peter made a motion to approve the minutes, as submitted, from the July 26th meeting. Karl 2nd the motion. – Motion passed unanimously.

Review and Sign Bills/Payroll for Fiscal Year 2012

The Board reviewed and signed off on \$1,648.13 worth of invoices for fiscal year 2012 as well as timesheets for the two water employees.

Update on Finances for Fiscal Year 2012

The Secretary handed out the fiscal year 2012 financial report for review.

Update on Money Owed to the Department

The Secretary reported that \$1,033.48 was currently outstanding. Peter made a motion to send out the late bills, with interest, the first week of September. Karl 2nd the motion. – Motion passed unanimously.

Special Permit Hearing Continuation

The Board discussed the hearing notice for the MSR (Matt Raymond) Special Permit. Karl asked the Secretary to find out whether the permit, if issued, would go with the property or the owner. The Board discussed that Mr. Raymond has plans on tying in to town water.

Water Rate Increase

The Board asked to put this on the agenda for the September meeting when there is a full Board in attendance.

Website

The new website will be going on-line within the next week. Karl asked that there be a section for the department to update residents on ongoing projects and for them to ask questions or comment. Karl also asked that the Secretary put something in the Neighbor to Neighbor.



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Tyngsboro Water Department

Karl reminded Peter that a meeting has been set up for September 20th with members of the Tyngsboro Water Department and Stantec Engineering to discuss a feasibility study.

Sanitary Survey

The State (DEP) will be conducting their 5 year Sanitary Survey on Thursday, August 25, 2011 at 9:00am.

Motion made to close the meeting at 7:50pm. Motion 2nd. – Motion passed unanimously. The next meeting of the Dunstable Water Department will be held on Tuesday, September 27, 2011 at 7:00pm.

Respectfully submitted,

Cheryl A. Mann
Secretary
Dunstable Water Department