



OFFICE OF THE
WATER DEPARTMENT
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 FAX (978) 649-8893
waterdept@dunstable-ma.gov

Water Department Minutes February 22, 2011

Meeting was called to order at 7:00pm by Chairman, Karl Huber
Members present: Peter Georges and Bob Gamache
Meeting held: At the Dunstable Town Hall – lower level

Meeting Minutes of January 13, 2011

Peter made a motion to approve, as submitted, the minutes from the January 13th meeting. Karl 2nd the motion. – Motion passed unanimously.

Bills/Payroll

Bills totaling \$992.49 from the Maintenance account and \$480 for the alarm were signed off as well as two of the Secretary's payroll slips.

Update on Finances for Fiscal Year 2011

The Secretary handed out the fiscal year 2011 financial report for review.

McGovern Wall Project

Karl told the Board that he has not received any additional information on the McGovern Wall Project; however, he did get a cost estimate for the replacement of the water main. Cost of the product alone (pipe) would be approximately \$35 per linear foot (x 450 feet of roadway for wall project = \$15,750), and the cost for the additional area from where the wall project ends to Westford Street would be \$150 per linear foot.

Update on Money Owed from Commitments

The Secretary reported that \$2,813.06 (interest included) is currently outstanding.

Sanitary Survey Class

The Secretary handed out a synopsis of the Sanitary Survey class she attended in November. There wasn't a cost for the class; however, Peter was concerned that the Secretary did not put in for mileage. She explained that she had asked the Town Accountant who said that she did not have to if she desired not to.

Seminar: Rate Setting and Collections – June 14th

The Secretary informed the Commissioners that she had signed up for a class in Littleton on June 14th regarding "Rate Setting and Collections". The Board agreed that it would be a good idea to attend that class.



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Water Monitoring Schedule

The Secretary handed out the new 3 year Water Monitoring Schedule from DEP. She also sent copies to David Hardman and Charlie at Frontier Research.

Town Elections

The Secretary told the Board that Karl's term was up in May. Karl announced that he was planning on running for another 3 years.

Reminder:

The Secretary reminded the Board that they were to meet with the Finance Committee on Monday, March 7th to review the fiscal year 2012 budget.

Motion made to close the meeting at 7:45pm. Motion 2nd. – Motion passed unanimously. The next meeting of the Dunstable Water Department will be held on Tuesday, March 22, 2011 at 7:00pm.

Respectfully submitted,

Cheryl A. Mann
Secretary
Dunstable Water Department