



OFFICE OF THE
WATER DEPARTMENT
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
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Water Department Minutes January 13, 2011

Meeting was called to order at 7:00pm by Chairman, Karl Huber
Member present: Peter Georges
Member absent: Bob Gamache
Meeting held: At the Dunstable Town Hall – lower level

Meeting Minutes of November 23, 2010

Peter made a motion to approve, as submitted, the minutes from the November 23rd meeting. Karl 2nd the motion. – Motion passed unanimously.

Bills/Payroll

Bill for \$3,060.00 from Frontier Research was signed as well as the National Grid invoices totaling \$313.07. The secretary's two payroll slips were signed.

Update on Finances for Fiscal Year 2011

The Secretary handed out the fiscal year 2011 financial report for review.

Update on Money Owed from Commitments

The Secretary reported that \$3,539.41 (interest included) is currently outstanding. Late bills went out this week.

Meter Replacement Program

The Secretary handed out the list of meters that have been replaced within the last ten years. The Department now has an inventory list of when meters are replaced, addresses, serial numbers and size of meters for each property.

Fiscal Year 2012 Budget

The Secretary handed out the preliminary fiscal year 2012 budget for discussion. The Board made a couple of changes to the budget. The Secretary will forward the final budget to the Finance Committee.

Annual Report

The Board reviewed the draft of the 2010 Annual Report. This will be posted to the Town website. The Board asked the Secretary to find out the cost to publish this in the Neighbor to Neighbor. Both Board members agreed that if the cost was reasonable, they would like to publish the report in an upcoming issue.



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Refurbish 2" Water Meters

The Secretary told Board members that the cost to replace the chamber and gaskets of 2" meters that we had replaced is approximately \$150 per meter. New meters run about \$561. After discussion, Peter made a motion to have the Secretary check out the inventory with David Tully, call Small Water Systems to see if they stock 2" refurbished meters and to spend up to \$475 to inventory 1 1/2"-2" meters as emergency back ups. Karl 2nd the motion. – Motion passed unanimously.

Groton-Dunstable Regional High School Water Issues

Karl and Peter discussed the lead issues that the Groton-Dunstable High School has been dealing with since its opening. Karl may set up a meeting with the new Superintendent and his staff.

Cell Phone Tower

Karl may contact local cell phone companies to inquire about their interest in adding an appendage to the pump station for cell phone coverage. Not only would this help with the newly installed alarm system signal, but would be beneficial to the residents in the area.

Motion made to close the meeting at 7:48pm. Motion 2nd. – Motion passed unanimously. The next meeting of the Dunstable Water Department will be held on Tuesday, February 22, 2011 at 7:00pm.

Respectfully submitted,

Cheryl A. Mann
Secretary
Dunstable Water Department