



OFFICE OF THE
WATER DEPARTMENT
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 FAX (978) 649-8893
waterdept@dunstable-ma.gov

Water Department Minutes **May 25, 2010**

Meeting was called to order by Chairman, Karl Huber at 7:02pm
Member present: Peter Georges, Bob Gamache (could not participate in meeting as he had not been sworn in)
Meeting held: At the Dunstable Town Hall, lower level

Chairman

Peter made a motion to elect Karl Huber as Chairman for the next year. Karl 2nd the motion. – Motion passed.

Peter then made a motion to elect Bob Gamache as Vice Chairman for the next year. Karl 2nd the motion. – Motion passed.

Meeting Minutes of April 27, 2010

Peter made a motion to approve the minutes, as submitted, from the April 27th meeting. Karl 2nd the motion. – Motion passed.

Bills

The Board signed off on invoices totaling \$6,753.41. This included an invoice of \$3,761.00 to Stantec Engineering who are the designers of the telemetry and hydro projects.

Payroll

The Secretary's monthly payroll was signed off by the Board.

Review Breakdown of Finances for FY2010

The Board reviewed the FY2010 financial report. The Secretary will add the \$4,000 transferred from the Water Department's Emergency Reserve Account to the next month's report. This had been voted at the last meeting.

Update on money owed to the Water Department

The Secretary told the Board that the water bills will be mailed to residents by the end of the week. There is currently one customer that is in arrears.

Rate Increase

The Board decided to table this discussion until next month.



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Stantec Update – Alarm/Hydro Station

Karl brought Bob up to date with regard to the Telemetry and Hydro Station projects. He explained to both Peter and Bob that Stantec, after talking to a tank company, now believes that we can not install bladder tanks that will give us what we have now, or better. They are now suggesting that we modernize the existing piping. Karl feels the integrity of the tanks is of concern if this is done. Karl will talk with Mike Hunchard about this.

Mike Hunchard (Flowrite) and Bill Anderson (Walco)

Mike Hunchard and Bill Anderson met with Karl and David Tully regarding work that needs to be completed before the alarm system is installed. Bill will be submitting an estimate for that and a couple of DEP compliance items.

Flushing

Karl said that David is supposed to complete the flushing within the next couple of weeks.

Report to Selectmen

The Secretary used power point as a way of updating the Selectmen on the history and past/current projects of the Water Department. This was done partly for the new Selectmen to give him an understanding of what the Department. The Secretary is planning on updating the Selectmen in the next few weeks. Karl did suggest adding a slide “Regulatory Report Card” so the Selectmen can have an understanding of what is required of us by the Department of Environmental Protection.

Motion was made to adjourn the meeting at 8:20pm. Motion was 2nd. –Motion passed. The next scheduled meeting of the Water Department will be held on Tuesday, June 22, 2010; at 7:00pm.

Respectfully submitted,

Cheryl A. Mann
Secretary