



OFFICE OF THE  
WATER DEPARTMENT  
TOWN HALL, 511 MAIN STREET  
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## **Water Department Minutes** **April 27, 2010**

Meeting was called to order by Chairman, Karl Huber at 7:00pm  
Member present: Peter Georges  
Member absent: Don Pottle  
Meeting held: At the Dunstable Town Hall, lower level

### **Raco Alarm System**

Joe Rock and Cliff attended the meeting at the request of the Water Board to discuss the Raco Alarm System. It was mentioned in the Water Department's Sanitary Survey that the department will be required to install an alarm system in the near future. Since the department does not have telephone lines that run to the pump station, a wireless system will be needed for 711 Main Street. A system that uses a phone line can be used for the hydro station on Pond Street. Mr. Rock gave an overview of the products along with approximate pricing. Pricing is as follows:  
Wireless Unit: \$1,595.00 each  
Optional antennae: ?  
Weather tight instrument box: \$200.00 each  
1 year service: \$300.00, 2 year service: \$480.00, 3 year service: \$612.00  
There are 3 year warranties on the units.  
10 inputs per unit.

Telephone Unit: \$1,200 each for the Guarded system  
Phone Bill: Would need to contact the phone company for cost.  
4 inputs per unit.

It was decided that the Water Board would meet Mr. Rock next week to test the wireless signal at the pump station.

### **Meeting Minutes**

Peter made a motion to approve the minutes, as submitted, from the March 23rd meeting. Karl 2<sup>nd</sup> the motion. – Motion passed.

### **Bills**

The Board signed off on invoices totaling \$1,570.59 for the month of April. The Board asked the Secretary to contact Frontier Research for their bill since one has not been received since the fall.



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### **Transfer of Emergency Reserve Funds**

It was suggested that the Water Board transfer funds from their emergency reserve to fund the engineering cost of the alarm system. Peter made a motion to transfer \$4,000 from the Water Department's Emergency Reserve fund into the Operating Expense account, as suggested by the Town Accountant. Karl 2<sup>nd</sup> the motion. – Motion passed.

### **Review Breakdown of Finances for FY2010**

The Board reviewed the FY2010 financial report.

### **Update on money owed to the Water Department**

The Secretary told the Board that currently there is \$703.23 outstanding in water receipts. Late bills were mailed on April 15th.

### **Rate Increase**

The Board decided to table this discussion until there is a full board available.

### **Stantec Update**

Karl presented a drawing of the hydro station on Pond Street that Stantec had produced. Karl and David Tully met with Jeff Faulkner and Wilbur (Stantec) to discuss our criteria for the bladder tanks. Karl reiterated that the tanks must be able to give us what we have now (pressure wise) or better.

### **Meter Readings**

The Secretary reported that they should be completed within the next two weeks.

### **Flushing**

Karl said that David has completed some of the flushing. The Water Board asked the Secretary to remind David that if he needed to use Bob Bacon, then that would be fine with the department.

### **McGoverns Wall**

The Secretary told the Board that Jeff Rider is making changes to the McGovern wall plan to incorporate suggestions from the Historical Commission and the Conservation Commission. Karl will touch base with Jeff to see if he can add the water line to the plans.

Motion was made to adjourn the meeting at 8:28pm. Motion was 2<sup>nd</sup>. –Motion passed. The next scheduled meeting of the Water Department will be held on Tuesday, May 25, 2010; at 7:00pm.

Respectfully submitted,

Cheryl A. Mann - Secretary