



OFFICE OF THE
WATER DEPARTMENT
TOWN HALL, 511 MAIN STREET
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Water Department Minutes **February 23, 2010**

Meeting was called to order by Chairman, Karl Huber at 7:06pm
Members present: Donald Pottle and Peter Georges
Meeting held: At the Dunstable Town Hall, lower level

Pressure Issue - Pump Station

The Secretary reported that Linda at the Swallow Union Elementary School had called earlier in the day regarding a low pressure problem at the school. The Secretary called David Tully who went to the pump station and noticed that Well #2 was taking a longer time than normal to cycle. When the pump did turn on, the pressure went back up. David will be monitoring the issue over the next day as a repair call may need to be made.

Brian West and Bob Gamache

Brian West and Bob Gamache attended the meeting at the request of the Board. Both had shown some interest when contacted by Don Pottle as candidates to join the Water Department. Karl explained what the position of Water Commissioner entails. Both will be contacted in the next few days to see what level of interest they actually have, or if they have any questions about the department.

Main Street – Wall near McGovern’s Farm

Peter told members that he felt that the water pipe replacement should have been in the original project design of the wall repair near McGovern’s Farm. Karl explained that when the engineering cost for the project was approved at Town Meeting, the water main replacement was not considered; therefore, Jeff Rider could not include it in the engineering design. Karl told Board members that he did request an estimate from Jeff for the cost design of the pipe just in case it could be incorporated in the future overall project. Jeff estimated \$1,500-\$2,000. Karl talked to Bev Woods (NMCOG) who said that there may be a way to encompass the replacement of the pipe in the actual construction if we can get state approval. Bev mentioned a situation in Tyngsboro where a water pipe had been included into a state project. Karl will call Mr. Tramontozzi, Chief Engineer for Mass DOT-Boston, to discuss the project with him. Peter then made a motion to spend up to \$2,500, at the Chairman’s discretion, for the engineering costs associated with replacement of the water pipe within the McGovern wall project on Main Street.

Stantec Proposals

Two proposals were sent to the Water Department for the engineering of the bladder tanks at Pond Street and an alarm for our water system. The Board has agreed that we are discussing our options with Stantec for the two projects.



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Peter Georges left the meeting.

Meeting Minutes

Don made a motion to accept the minutes, as submitted, from the January 26th meeting. Karl 2nd the motion. – Motion passed.

Bills

The Board signed off on invoices totaling \$1,018.33 for the month of February.

Review Breakdown of Finances for FY2010

The Board reviewed the financial report.

Update on money owed to the Water Department

The Secretary told the Board that currently there is \$1,752.12 outstanding in water receipts. Late bills were mailed on February 15th.

Lead and Copper Rule

The Secretary explained the recently paperwork that was received from the Department of Environmental Protection regarding the Lead and Copper Rule. The department must notify the owners of the properties from which the samples were taken within 30 days after receiving the results of the tests. Don asked that an explanation of lead and copper is sent to the customers with the results.

Shared Employee with Board of Road Commissioners

The Board was reminded that the Board of Road Commissioners will be meeting with the Finance Committee on March 1st to discuss their budget and the possibility of a shared employee.

Rate Increase

The Secretary presented the water rates from surrounding towns. The Board asked the Secretary to get the rates for E. Chelmsford and N. Chelmsford before determining if they should schedule a hearing for a rate increase.

Motion was made to adjourn the meeting at 8:45pm. Motion was 2nd. – Motion passed. The next scheduled meeting of the Water Department will be held on Tuesday, March 23, 2010; at 7:00pm.

Respectfully submitted,

Cheryl A. Mann
Secretary
Dunstable Water Department