



OFFICE OF THE
WATER DEPARTMENT
TOWN HALL, 511 MAIN STREET
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Water Department Minutes **January 26, 2010**

Meeting was called to order by Chairman, Karl Huber at 7:00pm
Member present: Donald Pottle
Member absent: Peter Georges
Meeting held: At the Dunstable Town Hall, lower level

Meeting Minutes of December 22, 2009

Don made a motion to accept the minutes, as submitted, from the December 22nd meeting. Karl 2nd the motion. – Motion passed.

Bills

The Board signed off on invoices totaling \$1,530.61 for the month of January.

Review Breakdown of Finances for FY2010

The Board reviewed the financial report.

Update on money owed to the Water Department

The Secretary told the Board that currently there is \$2,385.66 outstanding in water receipts. Late bills were mailed on January 21st and are due February 15th.

Status on PH Probe

Don reported that the PH Probe has been replaced.

Status on the O&M Document

The Board is gathering information to incorporate into the manual.

Status on Homeowners Insurance Rates

Peter was not in attendance to update the Board.

2009 Annual Report

The Board reviewed the 2009 Annual Report. A few changes were made and the final report will be forwarded to Danice to incorporate into the Annual Town Report. Karl asked that the Secretary post the report on the town website

Fiscal Year 2011 Budget

The Board reviewed the preliminary fiscal year 2011 budget. There are questions that the Secretary/Board needs answered by the Town Accountant before a budget can be submitted to



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the Finance Committee. Karl and Don would also like to meet with the Road Commissioners to discuss the “shared employee” that the Road Commissioners are hoping to hire. Karl asked the Secretary to check with the Road Commissioners to see what dates they are available to meet.

Stantec Proposal

The total engineering fee from Stantec would be \$13,000 for the bladder tank design and other related fees. The actual tanks would cost about another \$25,000. The Board discussed the possibility of pursuing a storage tank. Karl will call Stantec to discuss this with them before the February meeting.

Don Pottle

Don discussed that there may be someone interested in running for the Water Commissioner’s position that will be vacated in May.

Jeff Rider – Repair near McGovern’s Farm

Karl said that he has been in touch with Jeff Rider regarding the McGovern’s wall repair. Currently the project is in the design stage with the hopes that the repair would be made in mid summer. Karl asked Jeff to keep the Water Board informed with regard to the repair as we may want to replace 600-800 linear feet of piping. Karl told Don that he would send Jeff Rider and the Board of Road Commissioners an e-mail about being kept informed. There is question as to if the stimulus funds would pay for the replacement of the water main.

Motion was made to adjourn the meeting at 8:26pm. Motion was 2nd. – Motion passed. The next scheduled meeting of the Water Department will be held on Tuesday, February 23, 2010; at 7:00pm.

Respectfully submitted,

Cheryl A. Mann
Secretary
Dunstable Water Department