

GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

June 10, 2010 – 6:00 P.M.

**CALL TO ORDER**

Chairperson Laferriere called the meeting to order at 6:13 p.m. followed by the Pledge of Allegiance.

**ROLL CALL**

Members

Present: Mr. Bahou, Mr. Laferriere, Mr. Morin, Mr. O'Hare, Mr. O'Neill, Mr. Tully

Mr. Lenzi and Mr. Olson arrived after roll call

Also

Present: James Cassin, Superintendent-Director  
Mary Jo Santoro, Assistant Superintendent/Principal  
John Lavoie, Assistant Superintendent/Curriculum  
George Garabedian, School Business Administrator  
David Bradley, District Treasurer  
Attorney Michael Long  
Kathleen Murphy, Director of Title I  
Charlene Pires, Co-Coordinator, Summer Academic Program  
Peter Kenney, Co-Coordinator, Summer Academic Program  
Michael McGovern, Coordinator of School Information  
Cheryl Gosselin, Recording Secretary

**PUBLIC APPEARANCE**

There were no public appearances.

**SCHOOL COMMITTEE COMMUNICATIONS**

The Chairman read a letter from the Hellenic Academy.

**REPORT OF STUDENT REPRESENTATIVE**

There was no report of the student representative.

**APPROVAL OF MINUTES**

**MOTION:** by Mr. O'Hare, seconded by Mr. O'Neill to approve the minutes from the meeting of May 13, 2010.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Lenzi, Mr. Olson)

**MOTION:** by Mr. Tully, seconded by Mr. Bahou to approve the minutes from the meeting of May 24, 2010.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Lenzi, Mr. Olson)

**MOTION:** by Mr. Morin, seconded by Mr. O'Hare to approve the Executive Session minutes from May 24, 2010.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Lenzi, Mr. Olson)

**MOTION:** by Mr. Tully, seconded by Mr. O'Neill to approve the minutes from the June 8, 2010 meeting.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Lenzi, Mr. Olson)

**REPORT OF DISTRICT TREASURER**

District Treasurer David Bradley distributed the Warrants to the Committee for their approval and signature.

**MOTION:** by Mr. Tully, seconded by Mr. O'Neill to approve expenditures for the sum of \$2,869,350.73 allocated as follows:

Warrant 1790-1	dated 05/21/10	Accounts Payable	224,551.84
Warrant 1792	dated 06/04/10	Accounts Payable	818,361.95
Warrant 1790-B	dated 05/21/10	Payroll Warrant #225	865,124.30
Warrant 1792-A	dated 06/04/10	Payroll Warrant #227	961,080.73
Warrant 1793	dated 06/04/10	Bank of America	231.91

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Lenzi, Mr. Olson)

**REPORT OF GENERAL COUNSEL**

Attorney Long requested Executive Session for the purpose of discussing negotiations.

**REPORT OF SUPERINTENDENT-DIRECTOR**

Superintendent Cassin presented the 2010-2011 School Committee meeting schedule for approval.

**MOTION:** by Mr. Tully, seconded by Mr. O'Neill to approve the 2010-2011 School Committee meeting schedule as presented.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Lenzi, Mr. Olson)

Superintendent Cassin introduced Ms. Charlene Pires and Mr. Peter Kenney who gave a report on the upcoming Summer Academic Program.

Superintendent Cassin asked Assistant Superintendent/Principal Santoro to present the School Improvement Plan for approval.

**MOTION:** by Mr. Tully, seconded by Mr. O'Neill to approve the School Improvement Plan as presented.

**ROLL CALL VOTE:** 6 Yes, 1 Present (Mr. Lenzi), 1 Absent (Mr. Olson)

Superintendent Cassin requested approval to accept a donation of tools from Lowe's with an approximate value of \$1,000.

**MOTION:** by Mr. Morin, seconded by Mr. O'Neill to accept the tool donation from Lowe's.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Olson)

Superintendent Cassin reviewed upcoming school events.

Superintendent Cassin informed the Board that as a result of winning a one day contest with IBEW the school will be receiving a brand new \$3,000 score board with \$1,000 worth of installation.

Superintendent Cassin requested Executive Session to discuss personnel issues.

**REPORT OF BUSINESS MANAGER**

Mr. Garabedian provided an update of ongoing business office projects. He informed the Board that three communities have approved our budget. The Senate version of the budget was recently passed and reflects a transportation increase of approximately \$67,000. Mr. Garabedian stated that we recently went out for RFP for auditing services. After reviewing the 4 responses he is recommending awarding the contract to the school's current auditors, Melanson Heath & Co.

**MOTION:** by Mr. Tully, seconded by Mr. O'Hare to award Melanson Heath & Co. a 3-year contract for auditing services as recommended by Mr. Garabedian.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Olson)

Mr. Garabedian presented transfers amounting to \$564,468 for approval.

**MOTION:** by Mr. Tully, seconded by Mr. O'Neill to approve transfers in the amount of \$564,468 as presented.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Olson)

Mr. Garabedian presented transfers amounting to \$37,622.50 for approval.

**MOTION:** by Mr. Morin, seconded by Mr. O'Neill to approve transfers in the amount of \$37,622.50 as presented.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Olson)

Mr. Garabedian received a call from MSBA inquiring as to the status of our project. They indicated that they would need a letter from the school informing them of where we were with the project and what direction we would be taking with MSBA.

The DESE requires the food service contract be submitted to them in June. Based on past performance statistics, Mr. Garabedian is recommending renewing Aramark's contract for the 2010-2011 school year.

**MOTION:** by Mr. O'Hare, seconded by Mr. Lenzi to renew the Aramark Food Service contract for 2010-2011.

**ROLL CALL VOTE:** 8 Yes

Mr. Garabedian asked for approval to transfer funds from the Voke Open into the school account which would then be transferred to the Greater Lowell Community Foundation account.

**MOTION:** by Mr. Tully, seconded by Mr. Lenzi to transfer \$31,000 from Voke Open account to the GLTHS account.

**ROLL CALL VOTE:** 8 Yes

**OLD BUSINESS**

Mr. Bahou asked Superintendent Cassin for an update on broadcasting the meetings live. Since the last meeting it was determined that the modulator needed to broadcast live was borrowed from Andover. The graduation was provided live via a feed through VBrick. There would be a cost to the District to broadcast meetings live through this media.

**NEW BUSINESS**

Assistant Superintendent/Principal Santoro and Assistant Superintendent/Director of Curriculum Lavoie on behalf of the School Committee presented Superintendent Cassin with a retirement gift.

Superintendent Cassin informed the Board that ongoing discussions were still taking place between Superintendent-Elect and her attorney therefore there would be no contract for approval tonight.

**COMMITTEEPERSON MOTIONS:**

**MOTION:** by Mr. Bahou, seconded by Mr. Olson to promote the Adult Education Program at GLTHS through mass media.

**ROLL CALL VOTE:** 7 Yes, 1 No (Mr. O'Hare)

**MOTION:** by Mr. Lenzi, seconded by Mr. Bahou to go into Executive Session with regard to negotiations.

**ROLL CALL VOTE:** 8 Yes

**MOTION:** by Mr. Tully, seconded by Mr. Bahou to go into Executive Session to discuss personnel issues.

**ROLL CALL VOTE:** 8 Yes

**ADJOURN**

**MOTION:** by Mr. O'Neill, seconded by Mr. Olson to adjourn the meeting at 8:21 p.m.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Lenzi, Mr. O'Hare, Mr. Tully)

Respectfully submitted,

  
Cheryl Gossefin  
Recording Secretary