

GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

December 17, 2009 – 7:00 P.M.

CALL TO ORDER

Chairperson Tully called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL

Members

Present: Mr. Hayden, Mr. Laferriere, Mr. Morin, Mr. O'Hare, Mr. Olson, Mr. Tully

Mr. Lenzi arrived after roll call.

Members

Absent: Mr. O'Neill

Also

Present: James Cassin, Superintendent-Director
Mary Jo Santoro, Assistant Superintendent/Principal
John Lavoie, Assistant Superintendent/Curriculum
George Garabedian, School Business Administrator
David Bradley, District Treasurer
Fred Bahou, Greater Lowell Technical School Committee Elect
Attorney Michael Long, Legal Counsel
Michael McGovern, Coordinator of School Information
Cheryl Gosselin, Recording Secretary

PUBLIC APPEARANCE

There was no one signed up for public appearance.

SCHOOL COMMITTEE COMMUNICATIONS

There were no School Committee communications.

REPORT OF STUDENT REPRESENTATIVE

Student Representative Joshua Bradbury gave a report of upcoming and recently held events.

APPROVAL OF MINUTES

MOTION: by Mr. Morin, seconded by Mr. Hayden to approve the minutes from the meeting of November 12, 2009.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Neill)

REPORT OF DISTRICT TREASURER

District Treasurer David Bradley distributed the Warrants to the Committee for their approval and signature.

MOTION: by Mr. Lenzi, seconded by Mr. O'Hare to approve expenditures for the sum of \$4,200,884.02 allocated as follows:

Warrant 1760-1	dated 11/20/09	Accounts Payable	171,406.32
Warrant 1767	dated 12/04/09	Accounts Payable	1,113,161.62
Warrant 1767-1	dated 12/18/09	Accounts Payable	334,312.12
Warrant 1766	dated 11/20/09	Lowell Five Cent Operating	20.00
Warrant 1768	dated 12/04/09	Lowell Five Cent Operating	40.00
Warrant 1763	dated 11/20/09	Accounts Payable Pre-Cut	1,742.00
Warrant 1764	dated 11/20/09	Bank of America	953.35
Warrant 1770	dated 12/18/09	Bank of America	223.46
Warrant 1765	dated 11/20/09	October Meals Tax	844.21
Warrant 1769	dated 12/18/09	November Meals Tax	572.80
Warrant 1760-B	dated 11/20/09	Payroll Warrant #199	844,969.92
Warrant 1767-A	dated 12/04/09	Payroll Warrant #201	884,143.92
Warrant 1767-B	dated 12/18/09	Payroll Warrant #203	848,494.30

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Neill)

REPORT OF GENERAL COUNSEL

Attorney Long asked for Executive Session to discuss an Unfair Labor Practice.

REPORT OF SUPERINTENDENT-DIRECTOR

Superintendent Cassin asked for approval for the Debate Club to attend the Winter Congress Conference in Arlington, VA on February 5-7, 2010.

MOTION: by Mr. Hayden, seconded by Mr. Laferriere to approve the request for the Debate Club to attend the Winter Congress Conference in Arlington, VA on February 5-7, 2010.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Neill)

Superintendent Cassin introduced Elizabeth Bennett who introduced the Hunger Heroes Award winners. Next, Ms. Bennett presented certificates of appreciation to Camp Paul Volunteer students Ms. Bennett then provided an update on the City of Lights parade as well as an update on community service activities.

Superintendent Cassin gave an update on the Municipal Dinner which was held on December 3, 2009.

Superintendent Cassin asked for approval to accept a donation of miscellaneous goods with an approximate value of \$3,400 for Fashion Tech.

MOTION: by Mr. Hayden, seconded by Mr. Laferriere to accept a donation of miscellaneous goods with an approximate value of \$3,400 for Fashion Tech.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Neill)

REPORT OF BUSINESS MANAGER

Mr. Garabedian provided an update of ongoing Business Office projects.

Mr. Garabedian asked for approval for transfers in the amount of \$25,136.89.

MOTION: by Mr. Hayden, seconded by Mr. Lenzi to approve transfers in the amount of \$25,136.89 as presented.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Neill)

Mr. Garabedian asked for approval for transfers in the amount of \$240,717.00.

MOTION: by Mr. Hayden, seconded by Mr. O'Hare to approve transfers in the amount of \$240,717.00 as presented.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Neill)

OLD BUSINESS

MOTION: by Mr. Hayden, seconded by Mr. O'Hare that a location be chosen and that the William Collins commemorative plaque be put up and dedicated.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Neill)

Chairman Tully appointed Mr. O'Hare, Mr. Lenzi and Mr. Morin to a sub-committee to oversee the former Superintendent's commemorative plaque project.

NEW BUSINESS

MOTION: by Mr. Olson, seconded by Mr. Morin to have the Superintendent develop a plan to reduce administration costs for FY2011. Included in the plan should be a recommendation to restructure the administration organization to meet these budget goals while balancing the needs and requirement of the school. The cuts should be shared equally if the numbers warrant layoffs.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Neill)

MOTION: by Mr. Morin, seconded by Mr. Laferriere that staff who would have to work on December 24, 2009 be given the day off.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Neill)

REPORT OF SUB-COMMITTEES

Mr. Hayden gave an update on the Superintendent's evaluation for 2008-2009.

Superintendent Cassin's overall rating was 97.5. Superintendent Cassin was rated meets or exceeds expectations on all categories and all comments were positive. The sub-committee feels the Superintendent has fulfilled the requirements of his contract.

MOTION: by Mr. Hayden, seconded by Mr. Laferriere that the Superintendent has fulfilled the requirements of his contract and that the Board accept the report of the Superintendent's Evaluation Sub-Committee.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Neill)

Mr. O'Hare recommended that Mr. Cassin not take the salary increase due to the economic climate. The Superintendent will take the request under advisement.

Mr. Hayden presented a proposed evaluation tool for 2009-2010 and reviewed the changes.

MOTION: by Mr. Hayden, seconded by Mr. O'Hare to accept the Superintendent's evaluation tool for 2009-2010.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Neill)

Mr. Hayden made farewell remarks as this was his last meeting.

MOTION: by Mr. Lenzi, seconded by Mr. Olson to go into Executive Session to discuss an Unfair Labor Practice.

ROLL CALL VOTE: 5 yes, 2 No (Mr. Hayden, Mr. Laferriere),
1 Absent (Mr. O'Neill)

The meeting will reconvene for adjournment purposes only, there will be no votes taken.

ADJOURN

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,

James M. Cassin
Superintendent-Director