

GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

November 12, 2009 – 7:00 P.M.

**CALL TO ORDER**

Chairperson Tully called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

**ROLL CALL**

Members

Present: Mr. Hayden, Mr. Laferriere, Mr. Lenzi, Mr. Morin, Mr. O'Hare,  
Mr. O'Neill, Mr. Tully

Mr. Olson arrived after roll call.

Also

Present: James Cassin, Superintendent-Director  
Mary Jo Santoro, Assistant Superintendent/Principal  
David Bradley, District Treasurer  
Fred Bahou, Greater Lowell Technical School Committee Elect  
Timothy Fallon, Dean of Discipline  
Michael McGovern, Coordinator of School Information  
Cheryl Gosselin, Recording Secretary

**PUBLIC APPEARANCE**

There was no one signed up for public appearance.

Chairperson Tully introduced Fred Bahou the newly elected school committee member from Lowell who's term begins January 1, 2010.

**SCHOOL COMMITTEE COMMUNICATIONS**

There were no School Committee communications.

**REPORT OF STUDENT REPRESENTATIVE**

There was no report of the student representative.

**APPROVAL OF MINUTES**

**MOTION:** by Mr. Hayden, seconded by Mr. Laferriere to approve the minutes from the meeting of October 8, 2009.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Olson)

**REPORT OF DISTRICT TREASURER**

District Treasurer David Bradley distributed the Warrants to the Committee for their approval and signature.

**MOTION:** by Mr. Hayden, seconded by Mr. Lenzi to approve expenditures for the sum of \$2,999,386.41 allocated as follows:

|                |                |                          |              |
|----------------|----------------|--------------------------|--------------|
| Warrant 1758-1 | dated 10/23/09 | Accounts Payable         | 200,241.73   |
| Warrant 1760   | dated 11/06/09 | Accounts Payable         | 1,085,134.74 |
| Warrant 1761   | dated 11/06/09 | Bank of America          | 523.56       |
| Warrant 1762   | dated 11/06/09 | Accounts Payable Pre-Cut | 27,320.17    |
| Warrant 1758-B | dated 10/23/09 | Payroll Warrant #195     | 829,241.92   |
| Warrant 1760-A | dated 11/06/09 | Payroll Warrant #197     | 856,924.29   |

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Olson)

**REPORT OF GENERAL COUNSEL**

There was no report of general counsel.

**REPORT OF SUPERINTENDENT-DIRECTOR**

Superintendent Cassin asked for approval to accept a donation of miscellaneous items from the Westford Regency.

**MOTION:** by Mr. Hayden, seconded by Mr. O'Neill to accept the donation of miscellaneous items from the Westford Regency.

**ROLL CALL VOTE:** 8 Yes

Superintendent Cassin asked for approval for culinary students to attend a field trip to the Culinary Institute of America in Hyde Park, NY on November 17, 2009.

**MOTION:** by Mr. Hayden, seconded by Mr. Lenzi to approval the request for culinary students to attend a field trip to the Culinary Institute of America in Hyde Park, NY on November 17, 2009.

**ROLL CALL VOTE:** 8 Yes

Superintendent Cassin gave a brief update on the John & Abigail Adams scholarship and winners.

Superintendent Cassin informed the Board that the Fall Open House would be taking place on November 17, 2009.

Superintendent Cassin also informed the Board that this year's Municipal Dinner would take place on December 3, 2009.

Next, the Superintendent announced that the annual staff holiday party would be on December 4 at Lenzi's.

Superintendent Cassin reviewed a few events that were being held that evening.

The Fall Sports' Awards Night will be held on December 10, 2009.

Superintendent Cassin informed the Board that there is a conflict with the December meeting date and asked that it be changed to December 17. All the members agreed that December 17 would be fine.

### **REPORT OF BUSINESS MANAGER**

Mr. Cassin presented the Business Manager's report.

Mr. Cassin provided an update of ongoing Business Office projects and reviewed the timetable for the 2011 budget process.

### **ADJOURN**

The meeting was adjourned at 7:36 p.m.

Respectfully submitted,

James M. Cassin  
Superintendent-Director