



**BOARD OF ROAD COMMISSIONERS
TOWN OF DUNSTABLE
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 X227
FAX (978) 649-8893
roads@dunstable-ma.gov**

MINUTES
MAY 10, 2017

Chairman Mike Martin made a motion to open the meeting at 7 p.m. Commissioner Gove seconded. In attendance were Chairman Mike Martin, Commissioners Peter Gove and Mat Morton and Secretary Terry Atwood.

The minutes of April 19, 2017 were accepted with an amendment. The paving budget is only \$60,000 not \$90,000 as erroneously stated in the minutes.

The Board discussed the Streets, Ways and Driveways rules and regulations amendment. A Temporary Entrance/Exit section was added to the newly accepted rules and regulations. The driveway permit application will be modified to include a temporary entrance/exit check box. The street opening permit will remain as is. Board requested Terry inform the Conservation Commission about this new requirement so that they can inform foresters and the road commissioners that a temporary entrance/exit permit needs to be pulled.

Mike made a motion to accept the temporary entrance/exit section added to the Streets, Ways and Driveways rules and regulations. Mat seconded. Voted unanimous.

Board reviewed employee evaluation forms that need to be completed for each employee.

Peter made a motion to adjourn at 7:45 p.m. Mike seconded. Voted unanimous, meeting adjourned.

Respectfully submitted,

Terry Atwood
Highway Secretary