



**BOARD OF ROAD COMMISSIONERS
TOWN OF DUNSTABLE
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 X227
FAX (978) 649-8893
roads@dunstable-ma.gov**

Minutes
October 19, 2016

Commissioner Peter Gove called the meeting to order at 9:05 a.m. In attendance were Chairman Mike Martin, Commissioner Peter Gove, Foreman David Tully and Secretary Terry Atwood. Also in attendance was Jeff Rider, Town Engineer.

Board reviewed proposed changes to Planning Board rules and regs and the Driveway and Entrance bylaw. Currently Highway has jurisdiction over existing roads and Planning Board has jurisdiction over proposed roads. David Tully would like to see the changes incorporated into both Planning Board rules/regs and the Highway driveway bylaw. Peter stated that although Highway does sign off for building permits on private and unaccepted roads, Highway needs to have some authority over proposed roads during construction.

First, Highway would like to have Planning Board include 'town engineer or designee' as inspectors when Planning Board does their conditions of approval.

Jeff suggested that the Driveway bylaw include a requirement to the effect of 'water can't cross the road' with a bond provided. David stated that we already do that with new houses but can't do it with existing driveways. David stated that Harvard has a good section regarding no water runoff onto the road. Peter did not, however, like Harvard's drainage section and Jeff stated that that section was probably old and not relevant to the new stormwater regulations. Jeff also explained that with an existing dirt driveway a little more water will go into the drain but it's not significant. Some towns want driveways paved to stop the sediment going into the drain and stopping all water from draining to the road can't be prevented. He advised that when repaving to ensure that the road is crowned to help with the water runoff. Mike noted that currently the permit application states that no water is to runoff into the road, but sometimes people don't adhere to it.

Jeff suggested passing a town bylaw requiring homeowners to be responsible for getting a driveway permit (\$50) with a fine (\$200) if it isn't adhered to. Tracey will look into creating this enforcement mechanism.

Discussion followed regarding pavement requirements on new roads. Mass Highway regulations state 3 1/4" binder and 1 1/2" top. Current Planning Board regulations are 2" binder and 2" top. Board agrees to follow Mass Highway regulations.

David suggested changing the granite curbing requirement to vertical from sloped. Board agreed.



**BOARD OF ROAD COMMISSIONERS
TOWN OF DUNSTABLE
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 X227
FAX (978) 649-8893
roads@dunstable-ma.gov**

David also suggested requiring utilities to run the line in the shoulder of the road (in the right-of-way) so the pavement remains protected. Peter also would like to add that requirement, similar to what the Water Department currently requires. Discussion followed.

David also would like to eliminate trees being planted between the sidewalk and road. They are a nuisance and hazard when plowing. Trees should be planted on the house side of the property in the town's right-of-way.

David also stated that the section on sidewalks don't say anything about ADA requirements. Jeff stated that current laws would require them to be ADA compliant.

David noted that the catch basins on Adams St. are being replaced but have nothing to grip to because of the poor road construction.

Further discussion included Assessors maps/property cards going online currently. Also, headwalls are not going in on Chapman St. because of electrical systems. Peter will visit the site to see if he is okay with the alternative.

Tracey and Jeff left the meeting at 10:00 a.m.

Peter made a motion to accept the minutes of 9/30/2016. Mike seconded. Voted unanimous.

Board discussed lot 11 Alexander Way easement for culvert maintenance. Peter made a motion to accept the easement deed for lot 11, Alexander Way. Mike seconded. Voted unanimous.

Commissioners discussed highway secretary position.

Next meeting to be determined.

Peter made a motion to adjourn at 10:45 a.m. Mike seconded, meeting adjourned.

Respectfully submitted,

Terry Atwood
Highway Secretary



**BOARD OF ROAD COMMISSIONERS
TOWN OF DUNSTABLE
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 X227
FAX (978) 649-8893
roads@dunstable-ma.gov**

Approved