



**BOARD OF ROAD COMMISSIONERS
TOWN OF DUNSTABLE
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MINUTES
December 10, 2014

The meeting began at 9:30 a.m. In attendance were Chairman Mike Martin, Commissioners Dana Kinne, Peter Gove, Highway Foreman David Tully and Secretary, Terry Atwood.

The minutes of 8/9/2014 and 10/8/2014 were accepted as written.

FY16 budget request forms were discussed and will be forwarded to the town administrator as requested. Additional money will be requested for beaver population control - trapping, salaries and wages, paving, and brush cutting. It was noted that the police received a 4% salary increase this year versus 2% for other town employees. Paving funds were cut several years ago and needs to be brought back up to adequate levels. Brush cutting funds also need to be brought up to an amount that will allow the whole town to be brush cut versus half the town as current budget allows.

The driveway permit for 264 Pond St. was approved but the occupancy permit won't be signed until a check for \$1500 is received as insurance that an apron will be paved by June 1, 2015. If the apron does not get paved by the homeowner, the town will pave it with the \$1500. A form will be signed by the homeowner.

It was noted that the street at the bottom of Chaney Hill on Pond St. is deteriorating due to recent logging and vehicles entering and exiting the area. Board requested Terry to contact Alan Chaney and follow up with a letter requesting an apron of rip rap be put down immediately.

Terry will prepare the annual town report including projects done this year such as McGovern's farm wall, Main St. bridge, new salt shed, engineering for Main St. sinking problem, paving Hollis, Forest Hill and River Streets.

The accountant forms for invoice and payroll signature approvals were completed. All 3 commissioners have the authority to sign payrolls and the highway foreman has the authority to sign invoices.

Commissioners discussed recent requests from the library director for outside maintenance, bulb replacement and painting of steps. Although Highway has assisted with this in the past, the commissioners feel this should come out of the library maintenance budget currently in place. There is a maintenance person who currently works for the library. It was also noted that the Highway budget currently pays for the library walkway to be shoveled and ice melt applications.

The meeting adjourned at 11 a.m. The next meeting is to be determined.

Respectfully submitted,

Terry Atwood
Highway Secretary