



**BOARD OF ROAD COMMISSIONERS
TOWN OF DUNSTABLE
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
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roads@dunstable-ma.gov**

**MINUTES
OCTOBER 8, 2014**

The meeting began at 10:00 a.m.

In attendance were Chairman Mike Martin, Commissioner Dana Kinne, Consulting Town Administrator Madonna McKenzie and Secretary Terry Atwood. Also in attendance was Highway Foreman, David Tully Jr.

Madonna opened the bids. Results were as follows:

N E L Corporation	Item 1. (with FRU coated polyolefin)	no bid
	Item 2. (with PVC fabric)	\$242,000
Dynamic Building Systems	Item 1.	\$199,840
	Item 2.	\$249,840

Discussion followed. David called Dynamic Building Systems to ask what the life expectancy is of the 2 items. He was told 10 years to both items. He also noted that PVC is generally not used unless it is a heated structure, such as an indoor riding ring, and also that Groton used polyolefin.

Madonna stated that it makes sense to go with the \$199,840 bid at Dynamic Building Systems. The town has 5 days to award it once the town is satisfied that all required bid documents are included.

Discussion followed as to the location of the salt shed. Dana stated that although Conservation gave verbal approval to the location that there are now possible habitat issues and the state had to be notified. There is a Conservation meeting on October 27th regarding this issue. Mike stated that Conservation is filing the project with the Division of Fisheries and Wildlife National Heritage & Endangered Species Program. They have 30 days to review it. Highway has filed a Request for Determination with Conservation and DEP. If all goes smoothly the salt shed will be temporarily located at the highway garage until a permanent location is secured by the town. If it does not get approval, it can be temporarily located where the existing shed is now on Groton St.

Madonna noted that conservation rules change all the time and what's allowed currently may or may not be allowed in the future.

Mike and Dana agreed that the \$199,840 bid makes sense. Madonna awarded the \$199,840 bid to Dynamic Building Solutions. It is noted that this is the lowest bid. A notice of award will be sent out the first part of next week to be followed by a contract if the required bid documents are all included and completed after review. Terry will notify Dynamic Building Solutions.

Dana Kinne brought up Sky Top Lane and the street acceptance issue. Discussion followed regarding the unique issues of some residents owning into the street as well as the builder going bankrupt thus leaving into question ownership of some of the street and where the responsibility lies of bringing the road up to town specs in order to accept it as a town road.



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Madonna explained that the Board of Selectmen can hold a hearing and then at a town meeting ask that the town accept, with betterments imposed on Sky Top Lane residents to pay for the road to be brought up to town specs. In this case some residents will need to change their deeds giving the town back the road.

The process would be for the deeds to be changed first, then find out if the contractor owns the rest, followed by the Sky Top Lane residents approaching the Selectmen to start the process to accept the street. To bring the street up to code the residents will be charged betterment for a period of time. The cost would not be taken out of the town or road commissioners' budget.

The meeting adjourned at 10:45 a.m.

Respectfully submitted,

**Terry Atwood
Highway Secretary**