



**BOARD OF ROAD COMMISSIONERS
TOWN OF DUNSTABLE
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 X227
FAX (978) 649-8893
roads@dunstable-ma.gov**

**MINUTES
January 13, 2014**

The meeting was called to order at 7 pm. In attendance were Chairman Mike Martin, Dana Kinne, Tom Dumont and Terry Atwood.

The board noted that an employee had an accident with a town truck resulting in some property damage and damage to the town truck. The board will ask town counsel for procedural guidance regarding the incident.

The Board opened the bids for the highway garage roof repairs. Results are as follows:

Darel S Crandall	\$22,125.00
Allmar LLC	\$35,498.00
Mike's Construction	\$26,950.00
Theriault LLC	\$43,300.00
Rockwell Roofing	\$61,600.00
WPI	\$41,500.00
JD&D	\$28,000.00

Mike Martin made a motion to award the bid the Darel S. Crandall, low bidder. Tom seconded the motion. Motion passed unanimously.

It was noted that \$20,000 passed at town meeting for the repairs and \$10,000 was allocated to a Highway building repair fund.

The minutes of November 4, 2013 were accepted as written.

The Board discussed updating the lighting for the highway garage.

A National Grid representative had stopped by the town hall to inform the Board that the gas service will be shut off at the old highway garage because it is not being used. The Board agreed to run the gas meter one day a month because there is work that needs to be done in the garage that will require the gas service to remain on.

The Board discussed the Main St. culvert problem. Tom suggested leaving the pipe in the granite culvert for safety (in case it 'settles') and then building a headwall around it. Discussion followed and Terry will confirm with Jeff Rider what the state's position is on the project – whether the whole project has been slashed or if the town repairs the culvert would the state build the headwall for the road integrity.

The Main St. /Salmon Brook bridge project was discussed. The right-of-ways are being granted and the project is slated to go out to bid in mid-February.



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The salt shed project update is that a survey should be finished by month's end. Jeff Rider will be contacted as to what he sees as the next step in replacing the salt shed—do we put it out to bid and could he possibly give the Board an outline. An article will also be necessary for the town meeting for the construction and the Board doesn't want to miss that deadline.

Mike will talk with Jeff Rider regarding storm water concerns at the new Alexander Estates subdivision before the next meeting on February 3, 2014.

Board noted the road materials bid should be prepared with a July opening date.

The 2013 annual report is okay to submit for inclusion in the annual town report.

The meeting adjourned at 8:15 pm.

The next meeting is to be determined.

Respectfully submitted,

Terry Atwood
Highway Secretary