



**BOARD OF ROAD COMMISSIONERS
TOWN OF DUNSTABLE
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 X227
FAX (978) 649-8893
roads@dunstable-ma.gov**

Meeting April 1, 2013
Minutes

The meeting began at 7 p.m. In attendance were Chairman David Crandall, Commissioners Tom Dumont and Mike Martin and Secretary, Terry Atwood. Also in attendance was Town Engineer, Jeff Rider.

The McGovern's wall project was reviewed with Jeff. The Board of Selectmen has authorized additional services required by the town engineer in regards to wall costs. Jeff wanted to touch base as to the plan to oversee the project should problems occur. Mike stated that the water line will not be a problem as it is on the other side of the street and buried. David understands there to be a keyway system in the wall and doesn't see a significant amount to monitor. Jeff agreed. Mike stated that the footing probably needs to be checked at the beginning of the project and to make sure it's dry. Tom asked Terry to contact the state to see if they will do a compaction test by the roadside. Jeff was requested to check the backfilling at the beginning at the project. Tom stated that David Tully will check the project on a daily basis and if there's a problem Terry will contact Jeff Rider and make sure the road commissioners are informed. David asked Jeff if he will physically come out to the site. Jeff responded that either he or another licensed engineer, who is also less expensive and a former town engineer, will be the ones to visit the site. Discussion followed. Jeff left the meeting at 7:20 p.m.

The minutes of January 17, 2013 were accepted as written.

The Board discussed the recent verbal resignation of a highway employee. An advertisement to fill the position will be submitted to the Groton Herald for advertisement in this Friday's publication.

The Board reviewed the written time clock policy that they had voted on and approved at their November 2012 meeting. The Board signed the policy and the foreman will distribute it tomorrow to the highway employees.

The street opening permit received today for School St. gas service installation was discussed. Mike requested Terry to contact National Grid and tell them to put the line under the pavement to avoid digging up the street.

Terry informed the Board that the Fincom meeting was rescheduled to Wednesday night, the 3rd, and suggested the Board might want to attend if they had any last minute concerns regarding

their FY14 budget requests. Tom asked Terry to request being put on their agenda. Discussion followed about highway budget balances. Terry will forward balances to the board.



**BOARD OF ROAD COMMISSIONERS
TOWN OF DUNSTABLE
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 X227
FAX (978) 649-8893
roads@dunstable-ma.gov**

The meeting adjourned at 7:55 p.m.

Respectfully submitted,

Terry Atwood
Highway Secretary