



**BOARD OF ROAD COMMISSIONERS  
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Minutes  
January 17, 2013

The meeting began at 7:15 a.m. In attendance were Chairman David Crandall, Commissioner Mike Martin, Highway Foreman David Tully and Secretary, Terry Atwood.

The budget requests for FY14 were discussed. Mike noted additional funds are needed for tree removal costs. The roofs at both the Highway garage and 91 River Street are in desperate need of replacement. The Highway garage roof should have been replaced this past year -- Highway provided quotes to the Selectmen but no progress has been made. The commissioners decided to ask for \$5,000 in the part-time wages line item as there is a full time laborer out on extended medical leave and another person had to be called in to fill in. After discussion it was decided to request an increase to the salaries & wages line items by the percentage of the federal social security cost of living increase. Terry will look up the federal social security cola and add it to the wages line items. It was noted that the lease/purchase for the 2008 truck has been paid in full. David Tully will get quotes to lease/purchase a new truck. It was noted that the oldest truck the Highway Dept. has is a 1992. Mike noticed that the snow budget request sent by Fincom has an incorrect total. It appears that the salaries and wages were added twice. Terry will finalize the budget requests, get the road commissioners approval and submit to Fincom.

The minutes were accepted as written for January 11, 2013.

Mike stated that there is a meeting in Worcester on January 24<sup>th</sup> regarding the McGovern's wall project. At this point it is uncertain who will be able to attend.

The next meeting is to be determined.

Respectfully submitted,

Terry Atwood  
Highway Secretary