



**BOARD OF ROAD COMMISSIONERS
TOWN OF DUNSTABLE
TOWN HALL, 511 MAIN STREET
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**MINUTES
April 23, 2012**

The meeting began at 7 p.m. In attendance were Chairman Tom Dumont, Commissioner Mike Martin, Commissioner Dave Crandall and Terry Atwood.

The minutes of January 23, 2012 were accepted as written.

Mike Martin discussed the utility site meeting that was held at McGovern's Farm wall last week. The state is requesting certain poles to be moved so no wires will cross the street from the big pole. Verizon is concerned with FIOS. The poles will be moved later this year and the project is due to begin next spring. It was noted that Terry had a call regarding viewing the plans. Plans can be reviewed during the day or at a Highway meeting. The board reviewed the latest set of 100% plans recently submitted to the state by the town engineer. The town engineer's outstanding invoices will be paid when the state submits to the town stamped approved copies of the plans. Tom took the plans home to review.

Paving was discussed with upcoming Ch90 money. Roads that are priority include Brook St., Cross St. and a section of Hardy St.

The FY2013 budget request was discussed. Tom requested Terry to give the quotes to repair the Highway garage roof to the Selectmen as per a previous discussion with the Selectmen.

At 7:55 p.m. Maria Amodei entered the meeting.

She explained that she had talked with David Tully about the metal collected at the transfer station and the possibility of bringing in more money if the town transported it for disposal. Currently the town pays to have it trucked out of town. Tom explained that Highway can't be compensated as money earned would have to go back into the general fund. Maria stated that she wasn't sure if it would work but maybe the BOH could budget an amount for ground maintenance such as paving, gravel, etc. when work is done at the transfer station by Highway. Tom thought it should just go out to bid because the highway personnel is spread pretty thin and if they do work for other departments, the highway work stops and the highway projects get pushed back. Maria suggested possibly itemizing things Highway did for the Board of Health to show Fincom for future budgeting purposes. Tom asked if the Board of Health turned a profit and, if so, where the money goes. Maria said there is no profit – they are subsidized. The money from metal basically pays for the trucking and now that it goes to Groton a little more money is made. Mike commented that it boils down to the Board of Health and Highway each have their own budgets and cannot transfer money to each other's budgets. Maria suggested that maybe money could be allocated to the Highway budget to do some paving at the transfer station. Tom said it would be subcontracted out as Highway is not equipped to do any paving. Dave stated that the town would still allocate the same amount for paving whether or not it goes into the Highway budget or Board of Health's budget.

At 8:10 p.m. Maria Amodei left the meeting.



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Discussion resumed regarding FY2013 budget request. Terry gave the commissioners amounts spent on police details for FY9, 10 and 11. Quotes were also discussed that have been obtained for engineering of a replacement salt shed at the same location on the same footprint. Tom requested Terry to contact the Fincom to be put on the agenda for their next meeting to make a final review of the budget request.

The yearly road bid materials bid request was also discussed. Terry will prepare the bid to be opened in June using the same quantities as last year.

The street excavation bylaw was reviewed. Concern was expressed about digging up the road and the commissioners agreed that, from this point forward, going under the pavement will be required. Tom stated that even if ledge is in the way, directional boring can go around it. Review of the bylaw confirms the commissioners' authority to require going under the road thereby preserving the road pavement. Also discussed was a guideline the commissioners agreed to that includes "any patch on pavement needs to be infrared and all excavations and disturbances within the town right-of-way shall be under the discretion of the Board of Road Commissioners as requirements to restore the area to the original state. Compaction will be required with either flowable fill or by bringing in processed construction gravel compacted in 8" increments."

The next meeting will be determined.

The meeting adjourned at 9:20 p.m.

Respectfully submitted,

Terry Atwood
Highway Secretary