



OFFICE OF THE  
**PLANNING BOARD**  
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**Planning Board Minutes**  
**Monday, December 1, 2014**

Approved: December 15, 2014

Meeting was called to order by Chair, Joan Simmons at 7:30pm.  
Members present: George Basbanes, Joshua Kelly, Brett Rock and Joe VLcek  
Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

**Meeting Minutes of November 17, 2014**

Joe made a motion to approve, with correction to the time the meeting ended, the minutes of the November 17th meeting. Brett 2<sup>nd</sup> the motion. – Motion passed unanimously.

**Bills/Payroll**

Payroll and one invoice for Cuoco & Cormier (Alexander Estates 53G account) were signed.

**Update on Possible Workshops for Planning Board Members**

The Secretary reported that Baystate Roads responded to her inquiry about classes by saying that they hold them during the day but we may be able to get an instructor, for \$1,000, to teach at night or weekend. Josh reads plans as part of his occupation and agreed to teach members the basics of plan reading.

**Fiscal Year 2016 Budget**

The Secretary handed out the proposed fiscal year 2016 budget with a salary increase suggested by the interim Town Administrator and level funding expenses. Brett made a motion to accept the proposed budget as submitted. Josh 2<sup>nd</sup> the motion.–Motion passed unanimously.

**Proposed Zoning Bylaw/Rules and Regulation Changes**

Members discussed making changes to the Zoning Bylaw and the Rules and Regulations for Subdivisions. The Secretary was asked to contact Attorney Larkin for help in getting the articles ready for the Annual Town Meeting.

**Additional Topics Discussed Not Noted on the Agenda**

The Board asked the Secretary to contact Jeff Rider to inquire about his procedure for reviewing submittals to the Planning Board.

Joe made a motion to close the meeting at 8:12pm. George 2<sup>nd</sup> the motion.–Motion passed unanimously.

Respectfully submitted,

Cheryl A. Mann  
Secretary  
Dunstable Planning Board