



OFFICE OF THE  
**PLANNING BOARD**  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
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## **Planning Board Minutes Monday, January 7, 2013**

Meeting was called to order by Chairman, Brett Rock at 7:32pm.

Members present: Joe Vlcek, George Basbanes, Joan Simmons and Willard J. Goldthwaite Jr.

Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

### **Jeff Pallis – 224 High Street – Question on Stone Wall Repair**

Mr. Pallis attended the meeting at the request of the Planning Board. A letter was mailed to Mr. Pallis after it was brought to the attention of members that he may be getting ready to repair a stone wall at his High Street property. Mr. Pallis provided pictures showing what the property looked like back in the 1960's as well as today. He mentioned that he would like to rebuild the wall for his horses. No trees will be removed. He also mentioned that his neighbor, Ms. Parker, needs help putting back some stones that fell off her wall and while he has equipment, would like to help her out. The Board asked Mr. Pallis to apply for a scenic road permit for both projects.

### **Meeting Minutes of December 17, 2012**

George made a motion to approve, as written, the minutes of the December 17th meeting. Joe 2<sup>nd</sup> the motion. – Motion passed unanimously.

### **Review and/or Sign Invoices**

None

### **Review and/or Sign Payroll**

The Secretary's payroll slip was signed.

### **Annual Report Review**

Copies of the 2012 Annual Report were handed out for the Board to review. No changes needed to be made to the report which will be forwarded to the Board of Selectmen's office.

### **Fiscal Year 2014 Budget**

The Secretary handed out the fiscal year 2014 budget for discussion. Joe made a motion to approve the budget as presented. Joan 2<sup>nd</sup> the motion. – Motion passed unanimously. Operations will be level funded and the Secretary's salary is her current salary plus what the Finance Committee elects for employee increases.



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### **Additional Topics Discussed Not Noted on the Agenda**

#### **January 21<sup>st</sup> Meeting**

The Secretary brought up that the January 21<sup>st</sup> meeting falls on a holiday. Members decided to cancel the meeting if there are no agenda items scheduled for that week.

#### **May 2013 Elections**

The Secretary reminded Brett that he was up for re-election if he is interested in running for the Planning Board again.

#### **Large-Scale Ground-Mounted Solar Photovoltaic Facilities**

The draft bylaw was handed out to members to take home to review. A copy went to Attorney Larkin for his input. A hearing will be scheduled within the next month or two.

#### **Town Administrator**

Brett asked if anyone from the Planning Board attended the Selectmen's December 27<sup>th</sup> meeting on the Town Administrator position. Joan said that she did not but was at tonight's Selectmen's meeting inquiring about plans to schedule another date to continue the discussion. The Selectmen announced that another meeting will be scheduled and that they have not decided on the duties or how the position will be funded. Until that has been decided, the Board agreed that they can not vote to support (or not support) the position.

Motion made to close the meeting at 8:17pm. Motion 2<sup>nd</sup>. Motion passed unanimously.

Respectfully submitted,

Cheryl A. Mann  
Secretary  
Dunstable Planning Board