



OFFICE OF THE
PLANNING BOARD
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 FAX (978) 649-8893
planning@dunstable-ma.gov

Planning Board Minutes Monday, March 21, 2011

Meeting was called to order by Chair, Joyce Cail at 7:30pm.
Members present: Brett Rock, Joan Simmons, John Goldthwaite and George Basbanes
Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

ANR – Charles Rich – (Lot #2) 880 Main Street (originally part of 874 Main St.)

Charlie had an ANR previously approved by the Planning Board which had not been recorded at the Registry of Deeds. The proposed buyer of the property would like to move the 150' circle (house placement); therefore, a new ANR was submitted to the Planning Board. No other changes to the plan were made. Jeff Rider commented that he did not have any concerns related to the material submitted. George made a motion to approve the ANR. John 2nd the motion. – Motion passed unanimously.

Meeting Minutes – February 7, 2011

John made a motion to approve the minutes, as submitted, from the February 7th meeting. George 2nd the motion. – Motion passed with John, George and Brett voting for and Joan and Joyce abstaining.

Meeting Minutes – March 7, 2011

George made a motion to approve the minutes, as submitted, from the March 7th meeting. Brett 2nd the motion. – Motion passed with George, Brett, Judy and Joan voting for and John abstaining.

Review and Sign Bills/Payroll

Invoices totaling \$ 253.30 were signed as well as the payroll slip for the Secretary.

Budget Review-Wages/Secretary

The Secretary asked to address the Board to request that her hourly rate be brought more in line with other clerical employees of the town (plus whatever the Finance Committee recommends for an employee increase, i.e. 3% last year), to start on July 1, 2011. The funds for the increase already exist in the Planning Board clerical budget, so no additional burden would be placed on the budget. The reason for the request is that she takes on extra duties and attends classes outside of work hours to increase her knowledge of changing regulations/laws. A list was submitted detailing these tasks and programs attended. After discussion, motion was made to pay the Secretary the same rate as another clerical employee (\$18.25) plus whatever percentage the Town votes for wage increases at Annual Town Meeting. This will be effective on July 1, 2011. Motion was 2nd. Motion passed unanimously.



OFFICE OF THE
PLANNING BOARD
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 FAX (978) 649-8893
planning@dunstable-ma.gov

Review Proposed Zoning Bylaw Amendments for Hearing on April 4th

The Secretary reviewed with the Board the proposed amendments to the Zoning Bylaw. A hearing has been scheduled for Monday, April 4th in order to make recommendations to the Selectmen before the Annual Town Meeting.

Review Proposed Scenic Road General Bylaw Amendments

The Secretary reviewed with members the proposed amendment to the Scenic Road General Bylaw regarding "Application and Fees" and "Penalties". This amendment will be presented as a warrant article at the Annual Town Meeting in May.

Citizen Planner Training Collaborative Conference

The Secretary handed out a synopsis of the three classes she attended on March 19th. The classes were: "Subdivision Control Law/ANR", "Everything You Should Have Told Town Counsel in the First Place", "Site Plan Review: Make Sure Your Community Gets What It Wants". The conference was held at Holy Cross College in Worcester.

Motion made, 2nd, and passed unanimously to close the meeting at 8:16pm.

Respectfully submitted,

Cheryl A. Mann
Secretary
Dunstable Planning Board