

Minutes of Personnel Board Meeting on February 29, 2016

Present: Jean O'Brien, Peter Georges, Pat Murphy, and Frank Antonelli

Also in attendance were Tracey Hutton and Madonna McKenzie.

The meeting was called to order by Jean O'Brien at 9:12 A.M.

A motion was made by Peter Georges to accept, but not approve the minutes of the Personnel Board meeting held on January 26, 2016. Frank Antonelli seconded the motion and it passed with Jean O'Brien, Peter Georges, and Frank Antonelli voting in favor. Pat Murphy abstained.

Frank Antonelli made a motion that it is the intent of the Personnel Board that all employees, who are governed by the proposed Personnel Policies, will remain as "at-will" employees. Peter Georges seconded the motion and it passed unanimously.

Since the Board of Selectman voted to approve the Town Administrator's job description, the Personnel Board was not required to take any action on this particular agenda item.

A review of the Personnel Policies was set aside for a future meeting of the Personnel Board.

The Wage Classification Chart was reviewed by Madonna McKenzie. Some interested citizens who were present at the meeting, namely, Police Lieut. Dow, Police Chief Downes, and the chairperson of the Town's Advisory Board, Christine Muir, raised their concern that the data being used by the Personnel Board must be accurate. Madonna McKenzie will revise some of the information and send the revised charts to the Personnel Board prior to the next scheduled meeting .

The Personnel Board's future meetings were scheduled as follows:

- Tuesday, March 8, 2016, beginning at 1PM
- Friday, March 18, 2016, beginning at 9 AM
- Monday, March 21, 2016, beginning at 1 PM

Pat Murphy made a motion to adjourn at 11:17AM. Peter Georges seconded the motion and it passed unanimously.