

Minutes of the Personnel Board meeting held on January 5, 2016.

The chairperson of the Personnel Board, Jean O'Brien, called the meeting to order at 6:40 PM. The following Personnel Board members were present: Frank Antonelli, Peter Georges, and Jean O'Brien. Patrick Murphy was absent. Also present were: Tracy Hutton, Town Administrator, Walter Alterisio, member of the Board of Selectmen, and Madonna McKenzie, Consultant.

Peter Georges made a motion to approve the minutes of December 16, 2015. The motion was seconded by Frank Antonelli, and approved unanimously.

Peter Georges made a motion to approve the minutes of December 3, 2015. The motion was seconded by Frank Antonelli, and approved unanimously.

Frank Antonelli made a motion to table discussion of the Personnel Policy. The motion was seconded by Peter Georges, and approved unanimously.

There was a discussion about the proposed Wage Classification Chart. Several people emphasized that the goal of the Personnel Board and the Board of Selectman is to make sure that the Wage Classification Chart is fair to all employees. Everyone also agreed that the Personnel Board should concentrate on providing accurate data in the Wage Classification Chart.

James Downes, the Chief of Police and Lieutenant James Dow attended the meeting and were asked to share their thoughts concerning the Wage Classification Chart. Both gentlemen thanked the Personnel Board for soliciting their input, and expressed their concern that the information in the chart be correct and fair to all employees.

Jean O'Brien repeated the Committee's goal that "fairness is our main concern."

The next meeting was scheduled for 6:30 PM on Tuesday, January 26, 2016.

Frank Antonelli made the motion to adjourn the meeting, and the motion was seconded by Peter Georges, and approved unanimously.