

## **Minutes of Personnel Board meeting of October 15, 2015**

The meeting was held at the Town Hall and called to order at 7:36 PM by Chairperson Jean O'Brien.

The following members were in attendance: Patrick Murphy, Jean O'Brien, Peter George and Frank Antonelli. Also in attendance was Madonna McKenzie, consultant. Town Manager Tracey Hutton was also in attendance.

Motion to accept prior meeting notes from June 30, 2015 by Peter Georges.

The committee reviewed and discussed the salary and wage draft chart. There was extensive conversation on the formula that was used to develop the chart. The discussion focused on the Minimum and Maximum ranges that were based on FY 2015 charts.

It was decided that the draft salary chart will be re-done using undated fiscal salary charts that were used in developing the Towns salary chart. The updated chart will be forwarded to committee members prior to our next scheduled meeting on October 29<sup>th</sup> 2015 for review.

Committer also received an updated draft copy of the Towns Personnel Policies for review. Meeting adjourned at 8:37 pm.

