

Minutes of Personnel Board meeting of June 30, 2015

The meeting was held at the Town Hall and called to order at 7:25 PM by Chairperson Jean O'Brien.

The following members were in attendance: Patrick Murphy, Frank Antonelli, Peter Georges and Jean O'Brien. Also in attendance was Madonna McKenzie, consultant/administrator.

Committee postponed reviewing previous meeting minutes from June 18th until next meeting as there was no copy on hand at the June, 30 2015 meeting

Committee had discussion about the new Town Manager position with respect to position and salary.

Discussion about continued work needed on an employee salary chart i.e.

- Increase salary for Treasure/Tax Collector, Library Director, Elder Services and the Town Assistant Accountant position. Committee also discussed the minimum and maximum ranges of the salary chart.

Discussion for a FY 2017 Salary Scale; target date suggested was October/November 2015

Discussion was to take existing salary schedule and increase by 2% for FY 2017

The town currently has a Payroll Tracking System.

Motion to adjourn meeting by Patrick Murphy and second by Peter Georges

Discussion of Town Administrator salary of 40 Hr. @ \$84,000

Motion to accept Personnel Bylaw Policy by Patrick Murphy,
second by Frank Antonell. All in favor

Meeting adjourned at 8:50 pm Next meeting will be 5-7-15