

Minutes of Personnel Board meeting of October 21, 2014

The meeting was held at Town Hall and was called to order at 7:03 PM.

The following members were in attendance: Frank Antonelli, Patrick Murphy and Jean O'Brien. Members Peter Georges and Raymond Richardson were absent. Also in attendance was Madonna Mckenzie, Consultant/Administrator.

There was a motion by Patrick Murphy to accept last meeting minutes; motion was second by Jean O'Brien and all were in favor.

It was decided by all board members that the new policy would contain the following:

- Cover Sheet
- Appendix
- Definition

The committee reviewed/discussed Introduction Language from several Town Policies and agreed on language for the new Dunstable Town Policy.

Committee also discussed the creation of a Personnel Board to deal with disciplinary and discriminatory matters.

Members agreed to review several town policies on "Employee Definition for discussion at the next meeting which is scheduled for November 12, 2014

The meeting adjourned at approximately 8:02 PM.

Respectfully submitted by Patrick Murphy