



OFFICE OF THE
CONSERVATION COMMISSION
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
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Conservation Commission Minutes
Monday, October 23, 2017

Approved: November 6, 2017

Meeting was called to order at 6:30pm by Chairman Jeff Haight
Members present: Alan Chaney, Juan Amodei, Kieran Meehan and Leah Basbanes
Members absent: Marilyn Pike
Meeting held: At the Dunstable Town Hall– 511 Main Street-lower level– Grange Room

10 Lake Circle – Carolyn Cullip

Ms. Cullip asked to meet with the Commission regarding replacement of a retaining wall near the lake. The wall will go up two additional bricks high and match an existing wall on her property. Work will be done by hand. The Commission told Ms. Cullip that straw waddle must be installed and she is to notify the office before work is started. Members told Ms. Cullip that no elevation change can be made and no fill can be brought in. Ms. Cullip said that her husband will be coming before members in the future to discuss a patio. Kieran made a motion to allow Ms. Cullip to replace the existing wall with a new wall similar to the pictures she submitted to the Commission. Leah 2nd the motion. – Motion passed unanimously.

Meeting Minutes – September 25th

Kieran made a motion to accept the minutes of the September 25th meeting, as submitted. Leah 2nd the motion. – Motion passed unanimously.

Bills/Payroll

Alan made a motion to sign the invoice for office supplies. Leah 2nd the motion. – Motion passed unanimously.

The invoices for Flat Rock Hill maintenance were presented. \$3,200 was voted at the last meeting for tree removal and mowing of the pasture at Flat Rock Hill. When Alan was at the site the day Mr. Longo started the work, Alan asked him to cut and mow a section that had not been included in the quote along with mowing the field at the Stone Arch Bridge. The invoice Mr. Longo sent was for \$950 more than the \$3,200 approved due to the extra work. Leah made a motion to spend an additional \$950 out of the Conservation Fund. Kieran 2nd the motion. – Motion passed unanimously.

Alan made a motion to sign the Administrative Assistant's payroll. Leah 2nd the motion. – Motion passed unanimously.

Kendall Cranberry Bog Grant Application Update

The Commission is expecting to hear from the State within the next month. Alan reported that he got in touch with Kitty Henry who is still interested in selling the property to the



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Conservation Commission.

Fiscal Year 2019 Budget

The Administrative Assistant presented the Fiscal Year 2019 budget with an increase of \$240 due to increasing costs of memberships and other expenses. Alan made a motion to request \$1,645.00 for the next fiscal year budget. Kieran 2nd the motion. – Motion passed unanimously.

Acknowledgement of Receipt of Ethics Information

The Commission acknowledged receiving the ethics information that was emailed by the Town Clerk. Members signed their receipts.

Eagle Scout Project

An Eagle Scout candidate from Groton emailed the Commission asking if they had any ideas for projects. One project mentioned would be to define parking at the end of Skytop Lane, install signage and a kiosk so the public can get up to the summit of Blanchard Hill without parking on the road. There were other projects mentioned and the Commission asked that the scout attend a future meeting to discuss them.

Flat Rock Hill Conservation Area/Stone Arch Bridge Mowing

Alan reported that Mr. Longo removed the trees, stumped and mowed the Flat Rock Hill Conservation area. He also mowed the Stone Arch Bridge field at the same time. Alan said that he has asked Mr. Longo for a quote to clean up the access to the top of Blanchard Hill and seed the picnic area.

Members asked that the Administrative Assistant advertise in the Neighbor to Neighbor and on the website for a flock of sheep, minimum of 20 to graze several times a year on approximately 4 acres of Conservation Commission property. They must provide their own temporary fencing which must be removed each time.

Unkety Woods Preserve Site Visit

Members went out and said the area should be mowed to define the parking area so it is more inviting for people to park there.

Pleasant Street Extension Site Visit – Poles in Wetland

Members went out to Pleasant Street Ext. and discovered at least one pole in the wetland belonged to NET&T Co. The Commission asked the Administrative Assistant to contact the company to find out where to send a letter to request removal of the poles.

November 13th Meeting

The Administrative Assistant told members that she would not be at the next scheduled meeting



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on November 13th. The Commission decided to hold a meeting on Monday, November 6th at 6:30pm instead.

Additional Topics Discussed Not Noted on the Agenda

Occupancy Permit – 157 Forest Street – William Mitchell

Mr. Mitchell attended the meeting for Occupancy Permit approval. There is an Order of Conditions on the property. Mr. Mitchell will submit an As-Built and apply for a Certificate of Compliance in the future. Juan made a motion to sign the Occupancy Permit. Leah 2nd the motion. – Motion passed unanimously.

Timber Report

Alan reported that all Right of Way agreements were signed by the residents and submitted to Gary Gouldrup. Alan will be meeting with Gary to delist a few trees along the brook.

Frye Meadow and Field

Alan told members that Mr. Frye is interested in selling a Conservation Restriction on the meadow and field across from his house on Pleasant Street. Barnes Brook runs through the field which is twelve acres. The Dunstable Rural Land Trust agreed to pay for the appraisal of the property.

Motion was made, seconded and passed unanimously to close the meeting at 7:45pm.
Respectfully submitted,

Cheryl A. Mann
Administrative Assistant
Dunstable Conservation Commission