



OFFICE OF THE  
CONSERVATION COMMISSION  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
(978) 649-4514 FAX (978) 649-8893  
mailto:concom@dunstable-ma.gov

**Conservation Commission Minutes**  
**Monday, November 28, 2016**

Approved: January 9, 2017

Meeting was called to order at 6:30pm by Chairman Jeff Haight  
Members present: Leah Basbanes, Bill Moeller, Judy Larter, Alan Chaney and Juan Amodei  
Member absent: Marilyn Pike  
Meeting held: At the Dunstable Town Hall– 511 Main Street-lower level– Grange Room

**Occupancy Permit – 10 Lake Circle - Cullip**

Ms. Cullip attended the meeting to request a signature on her Permit for Occupancy for 10 Lake Circle. Work at the property has not been completed as the sod has not been installed. The Commission told Ms. Cullip that the erosion control must stay installed throughout the winter. She was also instructed to apply for her Certificate of Compliance in the spring after the area is stable. Leah made a motion to sign the Occupancy Permit. Bill 2<sup>nd</sup> the motion. – Motion passed unanimously.

**Meeting Minutes – November 14, 2016**

Bill made a motion to approve the minutes of the November 14<sup>th</sup> meeting. Judy 2<sup>nd</sup> the motion. – Motion passed unanimously.

**Bills/Payroll**

No bills were submitted. Alan made a motion to sign the Administrative Assistant's payroll. Leah 2<sup>nd</sup> the motion. – Motion passed unanimously.

**Westford Street Grant Application Update**

The Commission was excited to hear that the Westford Street CR grant application was chosen for funding from the state through the LAND grant program. Jeff and Alan attended the announcement in Southwick Massachusetts earlier in the day. Thirteen projects were selected to receive a total of 3.9 million dollars.

**December 26<sup>th</sup> Meeting**

The December 26<sup>th</sup> meeting falls on the day that the Town Hall recognizes the Christmas Day holiday, therefore, the meeting will be cancelled. It will be determined on December 12<sup>th</sup> whether or not members will meet another day in December.



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### **Additional Topics Discussed Not Noted on the Agenda**

#### **Japp Property – Lowell Street**

Alan told members that the Planning Board signed an Approval Not Required (ANR) plan for six lots on Lowell Street. One of the six lots is a backland lot. Alan said that it was brought up by a Planning Board member that the property abuts Fish and Wildlife land and asked if the owner had considered donating or selling part of the back of the lots to the state.

#### **Christmas Tree**

The Administrative Assistant told members that someone had left \$20 Christmas Tree Money in an envelope on her desk. Alan said that he also sold a couple of trees.

Motion was made to close the meeting at 7:03pm. Motion 2<sup>nd</sup>. – Motion passed unanimously. The next meeting of the Dunstable Conservation Commission is scheduled for Monday, December 12, 2016, 6:30pm at the Dunstable Town Hall.

Respectfully submitted,

Cheryl A. Mann  
Administrative Assistant  
Dunstable Conservation Commission