

Capital Planning Committee Meeting

Date – 9/19/2016

Attendees:

- Tracey Hutton
- Kieran Meehan
- Robert Jacobson
- Hal West

Minutes

- i. **Elected Chair** – Robert Jacobson and Kieran Meehan kept minutes
- ii. **Agenda** – Review Capital Plan for Dunstable Departments. Review budgetary requests for items in excess of \$10,500.00 and outside the daily operational budget.
- iii. **Highway Department**
 - a. Discussion on loader for FY18. Review needs of department for loader acquisition. Check with David Tully for additional information on the need for the loader. Also, request inventory of current Highway items.
- iv. **Library**
 - a. Current Capital Project is holder from last year. Tracy is going to contact Library for updated budget needs.
- v. **Town Hall**
 - a. Roof / window repairs – this project has been scoped and budgeted. Looking to FY 19 for allocation / project initiation.
- vi. **Water**
 - a. Tracey will check with department about update on capital project. Group had in-depth conversation in regard to water tower versus replacing current system with same. Questions came up about usefulness of replacing systems with only a “newer” version in regards to future water needs of the town.
- vii. **Fire**
 - a. Requesting a replacement fire truck for FY18. Replacement of truck would shift current truck to forestry fire service. Tracey is going to check with Chief Brian Rich about inventory of department items as well as options for enhancing current truck rather than purchasing new. Discussion about purchase of new breathing apparatus or possible purchase of refurbished items.
- viii. **Police**
 - a. Discussion on parking lot repair seemed reasonable but expansion was discussed in relation to possible Public Safety Building. Tracey may check on grant potential for additional speed trailer for DPD.