

Minutes: Selectmen's Meeting: Wednesday, July 16, 2014

Present: Chairman Walter Alterisio and Kenneth J. Leva, Clerk; Daniel Devlin, Procurement Officer and Member

The meeting was called to order at 7:00PM with all members present.

1. Annual Appointments

The meeting began with motion to approve the appointment of Peter Georges appointed Veterans Agent term to expire June 30, 2015 and Joseph Dean appointed Assistant Veterans Agent.

Daniel Devlin moved the motion Kenneth Leva seconded the motion and the motion was passed.

The next motion was to appoint members for a Personnel Board Committee term to expire June 30, 2015. The following individuals were appointed. Frank Antonelli, Raymond Richardson, Jean O'Brien, Patrick Murphy and Peter Georges.

Kenneth Leva moved the motion Daniel Devlin seconded the motion and the motion was passed.

The next motion was to appoint Dana Barnes as Zoning Officer with term to expire June 30, 2015.

Kenneth Leva moved the motion Daniel Devlin seconded the motion and the motion was passed.

The next motion was to appoint Richard Larkin as Town Council term to expire June 30, 2015.

Daniel Devlin moved the motion Kenneth Leva seconded the motion and the motion was passed.

The board then discussed the need to designate various positions as Special Municipal Employees. The following positions were designated as Special Municipal Employees:

Assessors Clerical
Inspections Clerical
Planning Board Clerical
Water Commission Clerical

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Kenneth Leva moved the motion Daniel Devlin seconded the motion and the motion was passed.

2. Tennessee Pipeline

The Board then discussed the Pipeline Coalition. There was discussion of a walk, opposing the pipeline that would be taking place on July 23, 2014. The walk would begin at the Groton-Dunstable High School beginning at 5:30pm and finish on the Dunstable Common.

Leah Basbanes was in attendance at the meeting. Leah asked the board to consider denial of access to town owned property by Kinder Morgan. After consideration the board made a motion to deny Kinder Morgan access to town owned property.

Daniel Devlin moved the motion Kenneth Leva seconded the motion and the motion was passed.

3. Municipal Stormwater Sewer System

The next topic of discussion was the Municipal Storm Water Sewer System. Michael Martin attended the selectmens meeting in regard to this matter. The town has filed a request for a waiver. There is a possibility that the request will not be issued under the new permit. It was determined that there is more ground work to be completed to prepare for the possibility of the waiver being denied. This will be revisited at a future date.

4. Security Proposal

The Board discussed the quote that has been received for the installation of new locks throughout the town hall. They would like to assure that all boards have access to the building. The Board discussed the importance of ensuring a high level of security for workers within the building without impeding anyone's use of the building. The board will continue this discussion to the next meeting for an update.

- Chairman Alterisio took a moment to then ask all members of the various Town Departments that were present, for their input on their communications with the Interim Town Manager. All agreed that Madonna McKenzie is doing a great job and has been extremely helpful to all.

5. Chairman of Planning Board – Joan Simmons

Joan brought to the BOS attention recent legislation that has been brought before the state legislators information by the Telecom Agency that contains language that will eliminate the control that the Town has over antenna's. The Planning Board will be meeting on Monday, July 21, 2014 to discuss this and it is the hope of the Planning Board, to have all boards agree to send a letter to the senate. Joan will deliver more information to the selectmen after the planning board meeting so that they can put a letter together.

Town Counsel than spoke of a general by-law vs. zoning by-law in reference to affordable housing units within, a proposed sub-division. The need for emergency access and ability to ensure that the access is in a safe location was discussed. This will be revisited by Town Counsel.

6. Consultant's Report

- The consultant asked that she be allowed to change the position description for the Administrative Assistant to a more modern form so that it can be easily changed.

Daniel Devlin moved the motion Kenneth Leva seconded the motion and the motion was passed.

- Chairman of the Facilities/Capital Planning committee. It was determined, that the committee should be comprised of a minimum of five people with various backgrounds (construction, HVAC, electrical, plumbing, real estate etc.), with experience and an ability to prioritize. It was proposed that Kenneth Leva and Alan Cheney be a part of this committee. Will be discussed again at next meeting.
- The Consultants office and phone should be in place by end of next week.
- The School District Meeting set-up progress:
 - Would like to discuss with selectmen the possibility of setting up a daycare for the children of employees. They would like to set up meeting in August before the start of school. Dunstable Selectmen need to reach out to Groton Selectmen for discussion.

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- Discussed with Financial Advisory Board guidelines for setting up calendar for Town Meeting and Budgeting Setup. Financial Advisory Board/Selectmen are to talk to the various committees and a warrant will be put together.
- A motion was made to sign the National Grid MOU provided by Chief Downes. The MOU stated that National Grid agreed to have one unit here during severe storms.

Daniel Devlin moved the motion Kenneth Leva seconded the motion and the motion was passed.

Treasurer's warrants were reviewed, and meeting adjourned at 9:00pm after appropriate motion by Selectman Leva, seconded by Daniel Devlin.

Respectfully submitted,

Bernadette Georges