

Dunstable Board of Selectmen

Meeting Minutes, Monday 5 May, 2014

APPROVED

Present: Chairman Dan Devlin, Walter Alterisio, Ken Leva.

The meeting was called to order by Mr. Devlin at 7:00 pm.

The Board was visited by Ms Tina Livingston who proposed the selectmen support a town wide campaign as May is Lyme Disease Awareness Month. She explained Dunstable has a reported high incident rate with the disease. She requested the green ribbons, as was used last year, be placed around town for the purpose of raising awareness to the residents and those who pass through town. Ms Livingston had informational handouts and would be willing to make available free green ribbons to anyone willing to put on their property as well as place same around town. The selectmen were supportive to her initiative and recommended she attend the next Board of Health meeting for further support.

Town Meeting Warrant was reviewed for assignment and understanding of intent. Present were Bob Nelson Town Moderator, Richard Larkin Town Council, and Members of the Advisory Board. Each article was discussed and which department would present the motion and support questions from the attendees.

Request for transfer of \$2500.00 from the reserve fund to support anticipated overages in electrical expenses for street lights was approved and forwarded to the advisory board for notice.

Discussion as to the status of an RFP being written by Ron Mikol for repair and replacement of the air conditioning system for town hall. Ron reported he had submitted same to Danice. Madonna will follow-up.

Report of the Administrator Consultant included meetings held with the administrative staff at town hall, Police, Fire, Advisory Board seeking direction on priorities to be addressed. She has also reviewed existing personnel policies, insurance coverage, procurement procedures. Positive feedback from these initial meetings. She recommends the Board change their meeting night to every other Wednesday. Most boards and committees meet on Mondays and this change would allow for access to the B.O.S. without disrupting their meetings along with the Board being able to reciprocate. She also recommended we address the issue of personnel by appointing a Personnel Review Committee. The would review policy, job descriptions and requirements, compensation, and develop a by-law for incorporating a Personnel Board to be presented to Town Meeting for adoption.

Outstanding minutes were tabled.

Warrants were reviewed and signed.

Motion by Mr. Leva, second by Mr. Alterisio to enter into Executive Session to discuss Police Union contract negotiations, not to return to public session. Each member was polled voting aye. Motion passed at 8:50 pm.

Submitted by Walter Alterisio, Member