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Advisory Board  
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**4/20/2010 Advisory Board Meeting Minutes**

Advisory Board members present:

Ron Mikol, Dan St. Jean, Harold Simmons, Dana Metzler

Absent: Christine Muir, Joe Dean

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Meeting opened at 7:05 p.m.

Kim Fales came in and discussed Articles 22, 23, & 24. She will get us numbers to be built into the motions for Town Meeting.

We discussed payroll issues with Kim. It appears the Town needs to formalize a time sheet process to better allocate payroll and supporting documentation for payroll spend.

The board modified the revenue numbers to be closer to Kim's estimations. We increased local receipts. We then reviewed the budget spread sheet with Kim for reasonableness.

We discussed the healthcare premium issue, to validate the potential exposure if others choose to come on the Town plan. It appears the worst case is \$48K.

Dana moved to pass the budget as presented, second by Dan. The board voted 4 to 0 in favor.

Discussed article 26, school over ride request, the board voted 4-1 (noting Christine's support from the prior week) to not support the article. Joe Dean was absent.

Discussed the following two articles 27 and 28. The board voted to support these two articles.

On articles 30, 31, 32, 34, 35, 36 the board voted 4-0 to take no position.

The transfer from the reserve account to pay for the rail at the River Street property was discussed. Dan move the motion to make the transfer, the board discussed the issues around the expenditure and voted 4-0 to transfer the funds. \$4114.00

The board discussed the copier expenditure to buy or lease. To buy was \$3576.43 to lease was \$76.46. For a term of 60 months. The board voted to support article 4 on the special Town warrant and buy the copier with funds from free cash. The spread sheet was amended to support this change.

We adjourned at 8:50.p.m.