

Town of Deerfield  
Veasey Park Commission  
Meeting Minutes – Sept. 7, 2016

6:15 pm: **Call to order/Roll call:** Travis McCoy called the meeting to order.

**Present;** Travis McCoy, Gary O’Connell, Don Boyle

**Present by Phone;** Chris Cook, Don Wyman Jr.

**Absent:** Cindy Mchugh

- **Citizens Comments**
  - None
- **Unfinished business**
  - Discussion of Commission Structure
    - All present referred to the “VP Commission Structure and Responsibilities” worksheet, prepared by TM, (*not yet approved*).
      - Unanimous decision to vote for; Chair, Vice Chair and Secretary.
      - Gary O’Connell clarified the fact that the Chair would handle tasks previously discussed as the Financial Officers responsibility, ie; signing.
      - Gary O’Connell clarified the Vice Chair’s responsibilities with regard to the absence of the Chairperson.
      - Travis McCoy clarified the responsibilities of the secretary with regard to minute taking and supporting the chair in agenda creation and meeting posting.
  - Election of Officers, Results:
    - Chairperson: Travis McCoy
      - Nominated by Don Wyman, Seconded by Gary O’Connell
        - **Vote: Yes-5, No-0**
    - Vice Chair: Gary O’Connell
      - Don Boyle nominated Cindy Mchugh. No second
      - Chris Cook nominated Gary O’Connell, seconded by Travis McCoy
        - **Vote: Yes-5, No-0**
    - Secretary: Don Wyman Jr.
      - Nominated by Travis McCoy, Seconded by Gary O’Connell
        - **Vote: Yes-5, No-0**
- **Citizens comments**
  - None
- **Adjournment: 6:23pm**
- **Re-Convene: 6:25pm**
  - Review meeting minutes from 8/31/16
    - Minutes approved
- **Adjournment: 6:29pm**

**Next Meeting:                    Wednesday, Sept. 21, 2016, at 6:00 pm**  
**GBW Building, 8 Raymond Rd.**  
**Downstairs Conference Room**

\*\*\*Any person requiring interpretive or other accommodations is asked to contact the Town Offices at least 48 hours prior to the start of the meeting. -tel: 463-8811\*\*\*

\*\*\*The Public is entitled to attend all board meetings and when recognized by the Chair may speak on any item on the agenda\*\*\*