

DEERFIELD PLANNING BOARD
DEERFIELD, NEW HAMPSHIRE
NOVEMBER 28, 2018

MINUTES OF MEETING

PRESENT: Board members Peter Schibbelhute, Gregory Mitchell, Robert Cote, Selectmens Representative Fred McGarry. Also present Town Planner Sylvia von Aulock and secretary Jane Boucher.

7PM Chair Peter Schibbelhute called the meeting to order.

APPROVAL OF MANIFEST

Fred McGarry moved and Gregory Mitchell seconded to approve the manifest in the amount of \$1,004.96 and a time sheet for Jane Boucher. (SNHPC \$985.96, Kate Hartnett \$19.00, Time Sheet 18 hours). Voted in favor.

REDUCTION OF BOND

A letter was received from Jeff Quirk, KNA, recommending the reduction of a bond for Tukcor Real Estate & Development (Fieldstone Drive) in the amount of \$13,068.00. Gregory Mitchell move to approve the recommended reduction. Fred McGarry seconded. Voted in favor. A copy of the letter is attached to these minutes.

APPROVAL OF MINUTES

Fred McGarry moved and Gregory Mitchell seconded to approve the minutes of 11/14/18. The following revision was made to the minutes:

Page 2 Add after Paragraph 1, new paragraph: "Robert Cote questioned whether the stormwater infiltration swale at the blueberry bushes was adequate for the large barn roof area and if a qualified person had performed the stormwater calculations."

Chair Schibbelhute called for a vote on the motion. Voted in favor.

MEETING DATES

The Board will meet next on December 12, 2018 and January 9, 2018.

OTHER BUSINESS

Fred McGarry reported that the MBC had met on November 27 and approved the Planning Board budget. He noted that Counsel for the School Board advised that they not accept any more impact fees for the school because a CIP has not been updated. Mr. McGarry advised them that the Planning Board had signed a contract with SNHPC to revise the CIP.

PLANNING BOARD 11/28/18

Sylvia von Aulock said she hopes to meet with Department heads on December 4. She said that the School Board did send her a project list and she plans to meet with the School Board to discuss it.

Ms. von Aulock noted that it was important to have an educational outreach process where department heads come before the Planning Board with a presentation that will be made available to the public.

MCCARRON SUBDIVISION

The secretary advised that a letter was mailed to DES on November 19 and no response has been received.

Fred McGarry will speak with Attorney James Raymond and Peter Schibbelhute will contact David Price, DES.

The meeting was adjourned at 7:35PM.

Recorded and transcribed by Jane Boucher
Pending Approval by the Planning Board



KEACH-NORDSTROM ASSOCIATES, INC.

November 19, 2018

Mr. Peter Schibbelhute, Planning Board Chairman
Town of Deerfield
8 Raymond Road
Deerfield, New Hampshire 03037

**Subject: Pelletier Subdivision (Map 413 - Lot 17)
Middle Road & Fieldstone Drive
Deerfield, New Hampshire
KNA Project No. 15-0908-2**

Dear Mr. Schibbelhute:

Our records indicate the remaining bond for the above project is \$19,198.08. At this time, we recommend a reduction in the amount of \$13,068.00. This amount includes the work completed to date leaving \$6,130.08 to support completion of the project.

Also, since this project is substantially completed we recommend the remaining amount be held as a Maintenance Guarantee for a period of no less than one year. The Maintenance Guarantee is to serve as a financial guarantee for any defects that may appear in the work.

If you have any questions or concerns regarding this matter, please contact me at your earliest convenience.

Sincerely,

Jeff Quirk
Senior Project Engineer

Cc: Mark Young-Deerfield Highway Agent
Cc: Sylvia von Aulock- Deerfield Town Planner
Cc. Jeff White-Tucor Development

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Land Planning

Landscape Architecture

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