

TOWN OF DEERFIELD
Parks & Recreation Commission
August 2, 2017
WORK SESSION

Call to Order

6:00 pm: Chairman Shute called the work session to order

Present: Jeff Shute, Chairman; Ken Heckman and Melissa Robertson Members

Excused: Amy Harrington, Julie DeCosta, and Ernie Roberts Members

Also Present: Joe Manzi, Director and Nick Lawrence, Assistant Director

Commission Roster Updates

Chairman Shute noted that the Commission has nominated Brian Girard and Nate Brown to fill the vacancies, the nominations will be forwarded to the Board of Selectmen for appointment. He thanked the two for volunteering.

Citizens Comments

None

Commission Member Items

Joe would like to see this as a standing agenda item early in the meeting so that, through this period of transition, the focus of the Commission's' meetings can remain as much about the Commission as it is about the Parks & Recreation Department.

Old Home Day

Nick and Joe have been developing the promotional materials, including brochures and posters. B. Girard offered to post information at his residence, the corner of Route 43 and South Road is a highly traveled intersection.

Nick described the staffing needs for the weekend. The Road Race Registration will need one or two volunteers beginning at 8:15a. Brian volunteered to take the point as race organizer, other Commission members will be on hand that morning following the Fireman's breakfast. Joe asked that Brian forward a supply list and he will see that everything is delivered early that morning. Old Home Day T Shirts will be awarded for the top male and female finishers.

Staffing is needed for the 3 on 3 basketball tournament, also from 11a - 1:30p for lunch in the park, for BINGO from 11:30a - 1:00p. Jeff will pick up the chicken racks and Ernie has volunteered to collect the chicken. Staffing is needed for the BBQ from 4:45p - 6p as well as for the Ice Cream Sundaes at the Fairgrounds beginning at 7p. Joe will also have glow sticks and other items on hand at the fireworks for sale.

Members should reinforce the message to register through RecDesk and remind individuals to bring an item to the Chicken BBQ that aligns with their last initial.

Other Field Projects

Joe updated that Skycom was at Hartford Brook today installing security systems at the buildings. The Bicentennial lighting project is complete and Ernie will next be tackling the same at Hartford Brook.

LWCF Grant & Hartford Brook Update

There were no further updates, the project is number one in the State in terms of priority and has received Federal approval. The final step is waiting on the Attorney General for review.

Irrigation at Bicentennial

Joe updated that, as expected, the well capacity at Bicentennial is fantastic, however the existing pump was not up to the task. The pump has been replaced at an approximate cost of \$900 and Chris Colbath will be in next week to

complete the project.

Family Fun Night

Family Fun Night will be Friday, Nick will be on hand and is seeking other volunteers. Melissa will be there from 5:30p through clean up.

Adjournment

Next Meeting Wednesday, September 6th @ 6:00pm

The Minutes were Transcribed and Respectfully Submitted by Katherine A. Libby, Recording Secretary.

Pending Approval by the Parks & Recreation Commission