

TOWN OF DEERFIELD
Parks & Recreation Commission
May 2, 2017
MINUTES

Call to Order

6:00 pm: Chairman Shute called the meeting to order

Present: Jeff Shute, Chairman; Julie DeCosta, Ernie Roberts and Melissa Robertson Members

Excused: Amy Harrington, Ken Heckman, Jack Hutchinson, and Brian Layton Members

Also Present: Joe Manzi, Director and Nick Lawrence, Assistant Director

Minutes of March 2017

Motion: M. Robertson moves the minutes as written

Second: E. Roberts

Vote to approve: Yea 4, Nay 0, Abstained 0 – Motion Carries

Citizens Comments

None

Staffing Updates

J. Manzi introduced Assistant Director of Parks & Recreation Nick Lawrence, Nick started with the team May 2nd.

Commission Roster Updates

Members Ernie Roberts, Jack Hutchinson and Brian Layton's terms expire in 2017. Members Hutchinson and Layton have opted not to serve another term, leaving two vacancies to be filled. Information has been placed on the Town Website and Members will spread the word, anyone interested in serving can contact Chairman Shute and/or the Joe Manzi.

LWCF Grant & Hartford Brook Update

J. Manzi updated that there has been no new news. He would like to see the plans for dugout construction solidified so that they can move quickly if/when Grant information is announced. Tony Brock has provided specs, Members agreed that they would prefer to see a closed framed dugout, as opposed to open fencing, and that a board side, painted to match the building on site would be best. J. Manzi will post the scope of work on the Town and Parks & Recreation web pages and encouraged anyone local and interested in contributing to be in touch.

Hartford Brook fields are getting full use as baseball and softball practice sites and are doing great.

Old Home Day

J. Manzi has sent a letter to the Fair Association asking for permission to use the grounds for fireworks August 19th and asking whether they might be interested in a sponsorship of the event. He has not heard back. M. Robertson suggested that J. Manzi send a letter to the Board of Selectmen asking they approve use of the 250th funds for this purpose as a potential Plan B. J. Manzi will connect with J. Hutchinson and ask that he reach out to the Fair Association. J. Manzi will also secure the rental of the chicken racks and will check with Mark Tibbetts regarding the disassembly and storage of the ice rink at the Gazebo.

Bicentennial Irrigation

J. Manzi met with the Board of Selectmen and they were OK with the concept of installing irrigation at Bicentennial Field, they asked that additional bids be collected. The project has been posted for proposals, but to date no additional pricing has been received. Rick Pelletier has indicated that this may be a tough time of year to get interest from contractors to bid on Municipality jobs.

Other Field Projects

Wood chips will be brought into the Gazebo and George B. White Playgrounds on Thursday, May 4th between 8a and 9a. Mark Young and some volunteers from the Preschool will be on hand to help spread the material, Joe

welcomes any and all volunteers. The cost for the Chips totaled \$2,100 and will come from the Parks & Recreation account.

Other Items

Two additional AED devices, along with the cabinet and alarms, have been purchased. This will allow to have the equipment available at all times at the George B. White Building, Bicentennial and Hartford Brook Fields. Unfortunately, the units will not ship for 30-45 days. They will be bolted onto the buildings and brought indoors during the Winter. While the directions for use are a part of the kit and are fairly straightforward, J. Manzi noted that the Town Rescue Squad offers several free trainings during the year.

The Mother's Day Red Sox Trip is sold out!

Joe Stone Scholarship

Non Public Session

Motion: E. Roberts moves to enter into a Non Public Session under RSA 91A:3 II(c)

Second: M. Robertson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Reconvene

Chairman Shute noted for the record that no action was taken during the Non Public Session.

Motion: [redacted] moves to seal the minutes of the Non Public Session

Second: [redacted]

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Motion: [redacted] moves to award the 2017 Joe Stone Scholarship to [redacted] and [redacted] in the amount of \$ [redacted].

Second: [redacted]

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Adjournment

Motion: [redacted] moves to adjourn the meeting of May 2017

Second: [redacted]

All in Favor – Motion Carries – Meeting Adjourned

Next Meeting Tuesday, June 6th @ 6:00pm

The Minutes were Transcribed and Respectfully Submitted by Katherine A. Libby, Recording Secretary.

Pending Approval by the Parks & Recreation Commission