

TOWN OF DEERFIELD
Parks & Recreation Commission
March 7, 2017
MINUTES

Call to Order

6:00 pm: Chairman Shute called the meeting to order

Present: Jeff Shute, Chairman; Julie DeCosta, Amy Harrington, Jack Hutchinson, Ernie Roberts, and Melissa Robertson Members

Excused: Ken Heckman and Brian Layton Members

Also Present: Joe Manzi, Parks & Recreation Director & Darin Radatz, Parks & Recreation Assistant Director

Minutes of February 2017

Motion: M. Robertson moves the minutes as written

Second: A. Harrington

Vote to approve: Yea 4*, Nay 0, Abstained 0 – Motion Carries

**Members J. DeCosta and J. Hutchinson not present at the time of this vote*

Citizens Comments

None

LWCF Grant & Hartford Brook Update

J. Manzi updated that he has been in touch with a representative from the LWCF Grant and they have agreed to identify the Deerfield Application as time sensitive/priority item for the review process. Joe reminded that there will be a Citizens Warrant Article presented to voters next week. The Department has created an informational piece around the project and will have the information on display at the polls, at the Parks & Recreation Office, on the Forum and on the Town Website.

2017 Winter Carnival - Wrap Up

D. Radatz recapped that the event was a success despite the weather. There were several good takeaways for the next year, including the continued engagement of Community groups such as the Scouts and Amy Carlson's Creative Dance Group. J. Manzi thanked M. Robertson for her work on the snow sculptures and for photographing the events.

Hoop Classic

The Hoop Classic will run March 17th - April 1st this year. J. Manzi is looking to fill volunteer slots, this is the biggest piece of the event left to accomplish. The final team tally will be 43. J. Hutchinson asked whether online scheduling could be put to use for the volunteers, J. Manzi responded that he prefers to stay more hands on with the volunteer slots to better control the coverage.

Online Registration Update

D. Radatz updated that the Online Registration has gone live with success. There are still some pieces being developed, including After School Clubhouse and Summer Camp registrations. Half of the After School Clubhouse payments have moved online and overall the system has been used for more than \$7,000 in transactions during its first three weeks. A. Harrington asked whether the online processing would become mandatory at some point? J. Manzi responded that it will be encouraged, but not mandatory. J. Hutchinson asked what the license cost was, J. Manzi answered \$3,400 for the year.

Joe Stone Scholarship

No applications have been received yet, but information has been posted. J. Manzi was approached by one

student asking whether being an athlete was a requirement of the Scholarship, it was clarified that no, one does not have to participate in sports to apply.

Other Field Updates

Chips will be added to the GBW and Gazebo playgrounds in the coming weeks. Mr. Lane from Ultiplay will be visiting the facilities Friday to assess the equipment and to look at the possibility of adding another swing set. E. Roberts asked how the chip run off at the Gazebo playground has been? J. Manzi responded that the loss of materials has improved greatly with the installation of the timber barriers. Joe has also asked Chris Colbath to review and price out an irrigation systems at Bicentennial and Hartford Brook fields. Regarding Bicentennial, the field has historically taken care of itself, however the drought last year impacted the fields significantly.

Other Items

J. Manzi reported that the Red Sox Ticket sales have been slow. He reminded that it is a Mother’s Day game where kids will be able to run the bases after.

J. Hutchinson suggested that a plan should be put together on the cabinets and concession stand at Hartford Brook. Once the layout has been mapped out the group can begin looking to secure things like a refrigerator or freezer.

Baseball/Softball opening day will be Sunday April 30, the field clean up will take place the week before. Coach/Volunteer meetings will be next week.

Adjournment

Motion: M. Robertson moves to adjourn the meeting of March 2017

Second: E. Robert

All in Favor – Motion Carries – Meeting Adjourned at 6:35p

Next Meeting Tuesday, April 4th @ 6:00pm

The Minutes were Transcribed and Respectfully Submitted by Katherine A. Libby, Recording Secretary.

Pending Approval by the Parks & Recreation Commission