

TOWN OF DEERFIELD
Parks & Recreation Commission
May 3, 2016
MINUTES

Call to Order

6:00pm: Chairman Shute called the meeting to order

Present: Jeff Shute, Chairman; Julie DeCosta, Ernie Robert and Jack Hutchinson, Members

Excused: Amy Harrington, Ken Heckman, Brian Layton and Melissa Robertson, Members

Also Present: Joe Manzi, Parks & Recreation Director

Minutes of April 2016

Motion: E. Robert moves the minutes as written

Second: J. DeCosta

Vote to approve: Yea 4, Nay 0, Abstained 0 – Motion Carries

Citizens Comments

None

Hartford Brook Update

J. Hutchinson reported that the field has been hydro seeded, the irrigation system has been installed and the fencing should have been completed today. The next challenge will be drywalling. J. Manzi confirmed that the base sets have been ordered and are in the shed along with temporary fencing. E. Robert asked whether the rough plumbing and electrical has been done and J. Hutchinson confirmed yes, electrical services is in and there is power to the building, the septic is almost complete pending inspection.

Other upcoming needs will include cabinets, shelving, and casing for the windows and door ways on the first floor. It was discussed whether or not insulation would be necessary, J. Manzi described that the building at Bicentennial field is not. The Commission will solicit locally for a good rate and/or donation of the drywall and installation. J. Manzi will reach out to the Bulldogs to see if this is an area they may be able to assist with.

J. Manzi will put a code lock on the building. As use is expected to begin quickly the Commission will have to discuss how to address naming of the field and honoring the various volunteers that made the project possible. J. Hutchinson encouraged a dedication to the principals that are the foundation of the program, perhaps something to include the "Health development of the Youth of Deerfield" and to speak to the "Community Involvement" that made the facility possible.

Joe Stone Scholarship

J. Manzi distributed the applications for review. Decisions are needed by May 17th in order to notify the appropriate school in time for year end awards ceremonies. Members will rate the applications from 1-7 and cast votes electronically. If additional conversation is needed the Commission will hold a meeting.

Deerfield 250th Anniversary Celebration

J. Hutchinson circulated a rough schedule of the weekend's events and asked for feedback in terms of the flow of the activities. Important commitments from Parks and Recreation and J. Manzi will be needed during the parade, excavator rodeo, and baseball games. The Department's van may be needed as overflow for the cemetery tours.

J. DeCosta reported that she will be looking to incorporate a kids fun run into the 5K and has been considering the course and awards. The start time for the race should be moved from 9a to 8:30a. Entries for the t-shirt design have been received.

Online registration for the Corn Hole tournament will open approximately four weeks ahead of the event. The field will be able to accommodate 32 teams each day, 64 teams total.

Deerfield Hoops Classic Recap

J. Manzi connected with the 8th Grade and overall they were very pleased with the way running the concessions for the tournament worked out, they took in approximately \$2,500. Sue Fifield with this year's 7th Grade Class will be sending a request to continue handling the concessions in 2017 and it will be J. Manzi's recommendation that they continue to do so. Overall profit for the tournament was approximately \$3,400.

Other Program Updates

J. Manzi reported on the work that has been taking place at Bicentennial Field. Both fields have had the infield cut or resurfaced and the programs had a great Field Day. Opening Day ceremonies were rained out. J. Manzi will work to reschedule. A big "thank you" was given to E. Robert for his work on the water at Bicentennial, E. Robert reported that there was a lot of debris that had accumulated. He suggested that a filter might be in order and wondered whether the same would apply to the system at Hartford Brook.

J. Manzi reported that the Department received Yanni's old grill and will put it to use somewhere. The Youth Wrestling program began this past Sunday. There are a number of great coaches involved. J. Manzi expects it to be a fun program and hopes for participation to build.

There will be fireworks at the Fairgrounds on Saturday, May 7th. The individuals putting it on have approached Joe about an opportunity for fundraising. The Commission agreed that with the short notice they would not be able to coordinate in time.

Chairman Shute spoke that the Select Board has been asked about the use of Hartford Brook and suggested that the Commission put together a formal policy for use. J. Manzi agreed to compile some sample policies and rental agreements for the Commission's review. Private use of Bicentennial is rare and it is asked that individuals simply make the Department aware ahead of time.

Adjournment

Motion: E. Robert moves to adjourn the meeting of May 2016

Second: J. DeCosta

All in Favor – Motion Carries – Meeting Adjourned at 7:05p

Next Meeting Tuesday, June 7th @ 6:00pm

The Minutes were Transcribed and Respectfully Submitted by Katherine A. Libby, Recording Secretary.

Pending Approval by the Parks & Recreation Commission