

Town of Deerfield  
Parks & Recreation Commission Minutes  
May 14, 2013

**Call to Order**

06:10PM: by Chairman Jeff Shute

**Present**

*Committee Members*, Julie DeCosta, Ernie Robert, Melissa Robertson, *Parks & Rec Director*. Joe Manzi

**Citizen's Comments**

N/A

**Minutes**

approved

**5-Year Plan**

- Joe presented an outline of a 5 year Capital Improvement Plan
- Commission reviewed the plan and added items to the plan
- Commission agreed to move forward with a number of items for the Spring and Summer (2013) such as: add playground structure at GBW; add storage shed; resurface tennis court and power wash basketball court; fix graffiti & replace mulch at Gazebo; JPD building repairs & improvements (Commission may plan a workday to help with this project).
- Hartford Brook fields need seeding and fertilization. Joe received a quote for this work but Commissions plans to hold off until the watering issue can be resolved (not prudent to seed/fertilize if we don't have a means to water the field)
- Other future projects include additional bleachers/benches for athletic fields; drainage work; electronic scoreboard; paving of parking lot; GBW interior work (painting and carpet replacement in hall); vehicle replacement plan

**Joe Stone Trust Fund/Scholarship**

- Money for this fund (\$1,797.21) has been moved into a separate account and will be available to distribute for scholarships as needed.
- Commission reviewed the applications for the scholarship to be awarded to a graduating high school senior. Unanimous decision to award two winners from Concord High School which will be presented to them on June 5<sup>th</sup> at the CHS Awards Night. Each scholarship will be for \$500.
- Julie was contacted by Leslie van Berkum regarding the 2014 Spring Coffeehouse fundraiser which is planned to benefit the Joe Stone Scholarship fund. She asked if we could switch to the 2013 Fall Coffeehouse. Commission agreed to move to the fall date (tentatively November 16<sup>th</sup>)

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**New Commission Member Nomination**

- Ken Heckman had contacted the DPR in response to the openings on the Commission that was advertised.
- The Commission discussed Ken's interest, nominated him and it was seconded. He now will need to be sworn in at Town Hall.

**Old Home Day (OHD)**

- Fireworks will have a later start time (9:30PM)
- DPR check for the fireworks has been sent.
- Melissa will follow-up on selling ice cream at the fireworks to check if previous group plans do participate again. If not, DPR will take this on.
- "Chicken Man" is back! Andy Robertson will be grilling his infamous chicken with the secret seasoning. He will however, not be available for the prep so DPR will need to obtain the equipment (racks), supplies and food. Joe will reserve the racks. Note, if we purchase 400 lbs of chicken, then we will need 400 lbs of charcoal.

**Hall of Fame (HOF)**

- DPR will start accepting nominations for the 2014 HOF Presentation
- Date for the event will be January 25, 2014
- May need to find a new location as the American Legion Hall may be closed. DCS is a possible option. Melissa suggested the cafeteria since we would have refreshments plus it can be decorated for the event.
- Joe will advertise in the Forum and Communicator

**Program Updates**

- Request to move Trick or Treat Tailgate event from Town Hall to Fairgrounds.
- 1<sup>st</sup> Lobster Bake Event at Gazebo Field on June 23<sup>rd</sup>. Hosted by Kevin's Kitchen from the Deerfield Fair. \$30 per person. Volleyball, Bounce House, music and other activities.
- DPR 2013 Summer & Fall Guide sent out in mail. Erica Almeida did a nice job on this project.
- Joe recapped several issues that he has addressed with the appropriate personnel (After School Program & Softball League)

**Meeting Ended 08:45 PM**

**Next Meeting Tuesday, June 11, 2013 at 6 PM (GB White Building).**

*Julie DeCosta*  
(Acting Clerk)