

**Philbrick-James Library
Meeting of the Board of Trustees**

DRAFT Minutes - March 7, 2016

Present: Mal Cameron, Dana van der Bijl, Chris Carr, Linda McNair-Perry, Anne Deely, Janice Clark, Dee Jones

Absent: Evelyn DeCota

Guest: Mel Graykin

Meeting called to order at 7:04 pm.

Secretary's Report

The minutes from the last meeting will be changed to add more information about the water report.

High pH and coliform bacteria are being treated by the fire department. We were advised not to drink it until told otherwise.

Treasurer's Report

Checking: \$27,841.94 Savings: \$ 49,609.29

Linda went to the bank and spoke to them about getting online banking because we are being charged for our statements. It was determined that the account has been in place since 1981 and is a Municipal Account and therefore cannot have online access. She was able to get the statement charges waived for future mailings.

Librarian's Report

The board expressed their condolences for Evelyn DeCota at the loss of her husband Herb. Mel said she expects Evelyn to return to work full time on March 21. The board has offered their services if needed.

Correspondence

Programs

NH Humanities Council – Linda will find out when/if the banjo act is available.

Technology

Repairs

Kevin MacDonald has taken down the brackets from the attic **railings**. He needed to purchase two new matching railings. Once they are finished he will install them (hopefully by the end of the week).

Old Business

Moose Plate Grant Application – Evelyn submitted a letter of intent. They touched base with Anne to ask questions about the rendering. Mel and Anne found the file on it and answered their questions. The application itself is still due. Anne and Evelyn will take care of it.

New Business

The board voted unanimously to use Professional Development funds (supplemented by donated funds) to pay for Mel Graykin to take an **online ALA course** that was suggested by Evelyn. The cost is \$1,000 and the deadline for enrollment is April 4.

The Friends of the Library want to participate in the **parade on July 16th**. Instead of a float, they would like friends and trustees march in the parade (from one end of the fairgrounds to the other) dressed as one of your favorite book characters.

April 9th at 10:00 am for the Elsie Brown Volunteer of the Year Award. Dana will make sure there is an article on *The Forum* site.

Meeting adjourned at 8:13 pm.

Next meeting will be Monday, **April 1, 2016 at 7:00 pm.**

Respectfully submitted by Dana van der Bijl