

**Philbrick-James Library
Meeting of the Board of Trustees
DRAFT Minutes – November 2, 2015**

Present: Linda McNair-Perry, Dana van der Bijl, Chris Carr, Janice Clark, Anne Deely, Dee Jones, and Library Director Evelyn DeCota

Absent: Mal Cameron (planned absence – Chris Carr will run the meeting)

Meeting called to order at 7:02 pm.

Secretary's Report

The minutes from the last meeting were accepted as written.

Treasurer's Report

Checking: \$30,928.85 **Savings:** \$49,405.62

Librarian's Report

CORRESPONDENCE – We received a gift subscription to *NH Magazine* from Phil and Joan Bilodeau. They have been doing that for a few years, and it is very much appreciated. A thank-you note was sent.

TECHNOLOGY

The 4th public access computer has been restored.

PROGRAMS

Preschool Storytime has resumed. Jan spoke with a trustee from Candia who said there were Deerfield patrons going to the Smyth Library story time because they believed Philbrick-James was no longer hosting it. Evelyn spoke with the library director in Candia and asked that they inform the next group of people at the Smyth Storytime that we are indeed still having it in Deerfield.

REPAIRS

Windowsill has been repaired. **Baby changing station** has been installed. **Kevin MacDonald** invoiced us **\$240** for both services.

Painting projects – Evelyn will contact **Paul Murphy** about the handrail and post (and maybe the flag pole). He was recommended by **Kevin MacDonald**.

Old Business

Meeting space update – Republicans group has disbanded and the key was returned. Another group lost the paperwork but stopped in to take care of it. The homeschooling family has returned all their items and has not reserved the meeting space for 2015-16.

Report from Terry Knowles from Janice – We talked about the money that was donated. The message from TK is ambiguous. Linda is waiting to hear back from her.

Wish list discussion – we discussed the needs of the library. New furniture, shelving, printers, and other items were discussed.

New Business

2016 Budget Presentation to the BOS – Janice, Linda and Anne were present to support Evelyn.

There was an **increase of \$350 in the heating oil line**. There were missing invoices when Evelyn figured it out. It has been fixed.

Copier – Board voted to allow Evelyn to order a copier for an amount not to exceed \$2,000.

We discussed possibly having an electrician clean up the spaghetti wires near the window in the meeting space.

MBC Budget Hearing – Saturday, December 5th

Meeting adjourned at 8:11 pm.

Next meeting will be held on Monday, December 7th at 7:00 pm.

Respectfully submitted by Dana van der Bijl